

**Kansas Association of Mappers
Executive Board Meeting
March 11, 2004
WaterONE - Lenexa, KS**

In attendance: Eileen Battles, Melissa Newton-Blume, Don Cleveland, Carol Kriebs, Darlene Lister, Kathleen Murphy, Barb Scott, Amber Shultz, Ivan Weichert. No members were absent.

President Ivan Weichert called the meeting to order.

I. Consent Agenda

Item 1 – Minutes & Treasurer’s Report: Amber presented the January 2004 Board Minutes. Several changes were suggested. [Addendum: January 2004 minutes were revised and sent to the Board on 3/12/04.] MOTION: Darlene motioned to accept revised minutes, Carol seconded.

Kathleen presented the Treasurer’s Report for January 2004 and February 2004. The January report listed an ending balance of \$11,663.92, with total cash on-hand as \$27,010.95. The CDs are valued at \$15,347.03. The February report listed an ending balance of \$12,095.92, with total cash on-hand as \$27,442.95. The CDs are valued at \$15,347.03.

Amber noted that the beginning balance for January 2004 differed from the ending balance in December 2003. Beginning balance of January 2004 checking account is correct. Discussion occurred about whether or not interest on CDs should be accounted for before CDs matured, or during maturation. The Board concluded that interest should not be accounted for until the CD has matured. MOTION: Melissa motioned to accept financial reports, Don seconded.

II. Committee Reports

- A. Administration: Ivan is working on Tresa’s contract renewal.
- B. Awards: NA
- C. Certification: Susan Williams has had inquiries on the waiting period to retake designation exams and would like a decision from the Board on whether or not to dissolve the waiting periods. Melissa noted that IAAO does not have any waiting periods. Ivan asked why these were put into place. Barb suggested because tests were traditionally only given at the conference, hence waiting one year. MOTION: Don motioned dissolve waiting period for designation exams, Darlene seconded. Motion passed. Ivan will report back to Susan.
- D. Education: Melissa Newton-Blume is waiting for action after MAGIC in April 2004. Suggestions included IAAO classes, LBCS, Addressing, RDBMS, VB.
- E. History: NA
- F. Legislative:
 - a. Ivan Weichert went to County Government Day and discovered that there is a great need to educate about maintaining and creating addresses.
 - b. Ivan also noted that the Legislature has failed to address database data and new technologies in the Open Records legislation.

- G. Library: NA. The Board again discussed what the role of the Librarian is. Ivan will contact Becky Samuelson to see if she is interested in being Librarian.
- H. Membership: NA
- I. Nomination: NA
- J. Program: Judy Palenske sent the meeting report with Carol. Overall, the planning is going very well.
 - a. Don suggested Student Registration should be lowered to just the cost of food to attract more students.
 - b. Meals have been chosen.
 - c. Keynotes suggestions are Don Hagan, Curt Summer.
 - d. The theme will be State of the Mapping Industry
 - e. Session ideas include CAMA, legalities, homeland security, surveying, etc.
 - f. Program committee still does not have a budget. Rod and Ellen Odom need to send the 2003 Conference Report. It was suggested that Rod and/or Ellen attend the next Program committee meeting.
 - g. Barb will send vendor information to Carol.
- K. Publication/Newsletter: Don Cleveland: Newsletter is going well.

III. Old Business:

- A. Training/Grant Requests:
 - a. Discussion about raising the total amount of grants awarded from \$1000 to \$2000. MOTION: Carol motioned to increase the amount of grant money from \$1000 to \$2000, Darlene seconded. Motion passed.
- B. Financial Software:
 - a. Kathleen has permission to load Quicken on her office computer. This was part of the tie-up in wanting to migrate the financial reports to Access. ASSIGNMENT: Kathleen will purchase a copy of Quicken; Darlene will send her a backup file of the latest information.
 - b. ASSIGNMENT: Kathleen will investigate other options to CDs.
- C. Membership Directory:
 - a. Ivan received a digital copy of the directory in Microsoft Publisher and is currently working on translating the information. Once this is complete, he will write information to a CD and perhaps put it on the website.
- D. Website Updates:
 - a. The website has moved to DASC. The DASC staff is working on new redesign ideas.

IV. New Business:

- A. Administrative Assistant Contract:
 - a. Tresa's contract extends from January 1 to December 31 of each year. This year's contract renewal will remain the same. Ivan suggested compensation be given at \$17.25/hr, not to exceed \$7500 per year. MOTION: Don suggested to round to \$18/hr and to put all conference costs into the contract, Darlene seconded. Motion passed.
 - b. An amendment to the motion was raised by Ivan to make the raise effective March 1, 2004. Barb seconded. Motion passed.
 - c. MOTION: To accept first motion and second motion by Carol, Barb seconded. Motion passed

B. The bylaws need to be modified to include the KGISP designation. Susan Williams needs to submit a request before voting can occur.

Next Meeting: May 20, 2004 – FreeState Brewery in Lawrence. Amber will email Board with meeting place information.

Meeting was adjourned.