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The Kansas Association of Mappers is a non-profit organization that welcomes the participation of anyone interested in its activities. KAM does not discriminate on the basis of sex, race, color, religion, nationality or ethnic origin in the administration of its policies or programs. For more information, contact: The Kansas Association of Mappers, PO Box 2518, Topeka, KS, 66601 or visit our website at www.kam.to.

PROFESSIONAL DESIGNATION PROGRAM FEES

<u>Description</u>	<u>Amount</u>
Candidacy Application Fee	\$25
Candidacy Maintenance Fee	\$10
KM Dues (annual)	\$10
KM Dues (annual)	\$15
KGISP Dues (annual)	\$15
Comprehensive Examination (as needed)	\$10
Re-certification Program	No Charge

RE-CERTIFICATION

In order to maintain a high level of professionalism, it is necessary for professional designees to keep abreast of the ever changing mapping profession. In order to maintain the KM, PKM or KGISP designation, the following will be necessary:

1. Maintain continuous active membership in the Kansas Association of Mappers.
2. Submit the appropriate annual dues to the Certification Committee.
3. Attain the following re-certification points within a five (5) year period from the time the exam was taken.

KM	40 (forty)
PKM	50 (fifty)
KGISP	50 (fifty)

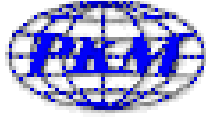
For the KM and PKM, it is mandatory that ten (10) points be directly related to cadastral mapping.

THE KM, PKM and KGISP LOGOS

The logos illustrated below have been adopted by the Kansas Association of Mappers to symbolize and denote the Kansas Mapper, the Professional Kansas Mapper, and the Kansas GIS Professional designations. These logos are displayed on the certificates and emblem pins awarded to designated members upon completion of the requirements.



The KM emblem pin is shaped like the State of Kansas and has gold lettering on a rich brown background.



The PKM emblem pin, shaped like the Earth, has a dark blue background, gold lettering, and gold latitude and longitude lines.



The KGISP emblem pin is shaped like the State of Kansas with a black background, has a gold infinity symbol with a silver globe on the right and the KGISP letters on the left.

THE PROFESSIONAL DESIGNATION PROGRAM FEES

- The program fees are listed on the opposite page. Each fee is briefly explained below:
- *The Candidacy Application Fee* is required with every application.
- Applicants maybe asked to submit the *Candidacy Maintenance Fee* if they are unable to fulfill the candidacy requirements during the first or second year.
- The *KM, PKM and KGISP Dues* are required of all designated members; the fee will be due each year on the date that the candidacy requirements were successfully completed.
- Normally, KM, PKM, and KGISP examinations are given at times and locations that are convenient to everyone concerned. If, however, the administration of a certification examination is to be conducted under unusual or complex circumstances, candidates may be required to pay the *Comprehensive Examination fee*.

KANSAS MAPPER (KM)

PROFESSIONAL KANSAS MAPPER (PKM)

KANSAS GIS PROFESSIONAL (KGISP)

PROFESSIONAL DESIGNATION PROGRAM

INTRODUCTION

"A profession is a body of men who carry on their work in accordance with rules designed to enforce certain standards, both for the protection of its members and for the better service to the public." R.H. Tawney, Education: The Task Before Us.

The Kansas Association of Mappers was founded in 1986. Soon afterwards, realizing that developing today's maps require a high level of competence in many areas, the Kansas Association of Mappers instituted the KM and PKM, and more recently the KGISP designations. The KM designation is designed for those experienced practitioners who are currently working in some aspect of the mapping field, while the PKM designation is designed for those professionals who are engaged in the use, production or maintenance of cadastral maps. The KGISP designation is designed for experienced GIS professionals who may or may not work with cadastral maps.

Mapping, like other professions, requires special study, knowledge, and skill. It is necessary for maps today - from assessment to planning - to be high quality, information laden tools. Therefore the Kansas Association of Mappers has instituted a program designed to raise the professional standards of mapping personnel and recognize those with superior skills. The professional designation programs outlined herein are a result of this effort.

Attainment of the Kansas Mapper (KM), Professional Kansas Mapper (PKM) and/or Kansas GIS Professional (KGISP) designations are a true challenge. In addition to ability, it requires a substantial amount of study and knowledge. Those who achieve these difficult goals should be very proud; there are some who will fail. Yet if this were not so, the designations would not be worth the time, effort, patience, and skill required to attain them.

OBJECTIVES

The Professional Designation Program is designed to raise the standards of the mapping profession, to attain recognition by governmental authorities and the public of the mapping profession, and to gain for members recognition as qualified, objective and competent mapping professionals.

PROGRAM ADMINISTRATION

The KM , PKM and KGISP designation programs are administered by the Certification Committee. The chairman and members are appointed by the President of the Kansas Association of Mappers. The duties of the Certification Committee are to prescribe the policy regarding applicant requirements, to screen all applicants, to prepare suitable examinations, and to recommend to the Executive Board individuals qualified to receive these designations.

CANDIDATE REQUIREMENTS

1. The applicant must be a member in good standing of the Kansas Association of Mappers and must make formal application for candidacy.
2. The applicant must submit the following: (1) a candidacy application form (use insert or print form from the KAM website at www.kam.to); (2) supporting documentation; and (3) the appropriate fee(s).
3. A current KM, PKM, or KGISP designee must attest to the applicant's qualifications by signing their application.
4. Based on the information provided, the applicant will be notified as to the status of candidacy and any pending designation requirements.
5. Applicants must be an approved candidate 30 days prior to sitting for the scheduled designation exam.

8. Professional Reputation
Protect the professional reputation of other members of KAM who subscribe to and abide by this *Code of Ethics and Standards of Professional Conduct*.
9. KAM Professional Designations
Use no KAM professional designation unless duly authorized to do so by the association, and claim no qualifications in reports, testimony, or elsewhere, which are not factual or which may be subject to erroneous interpretation.
10. Recognition
Strive for the individual and collective recognition of the mapping field as a profession, and continually seek to take advantage of sources of current information and educational opportunities. Give full credit to the originator of any material used in writings or speeches.
11. Prohibited Assignments
Accept no mapping or other assignment in which the member has an unrevealed personal interest or bias, or which cannot be completed without placing the member's personal integrity or that of the mapping profession in jeopardy.
12. Advertising and/or Solicitation
Avoid self-laudatory advertising and/or solicitation of engagements, using unwarranted, inaccurate, or misleading claims or promises which are detrimental to the establishment and maintenance of public confidence. The Association declares that such practices on the part of a member constitute unethical and unprofessional conduct.
13. Report Unethical Practices
Report widely divergent testimony, unethical practices, or other acts by members tending to discredit KAM or to lower the prestige of membership therein to the President of KAM.
14. KAM and Its Officers
Cooperate with KAM and its officers in all matters, including, but not limited to, the investigation, censure, discipline, or expulsion of members who, by their conduct, prejudice their professional status or the reputation of KAM.
15. Conform
Conform in all respects to this *Code of Ethics and Standards of Professional Conduct*, and the *Constitution and By-Laws* of KAM as the same may be amended from time to time.

CODE OF ETHICS AND STANDARDS OF PROFESSIONAL CONDUCT

Preamble

The functions of the cadastral mapper and other members of the Kansas Association of Mappers (KAM) are professional in character. The purpose of *the Code of Ethics and Standards of Professional Conduct* is two fold. Its primary purpose is to establish clear, precise, ethical and professional guidelines for the cadastral mapper and other members of KAM who earnestly seek to discharge their duty to the public and their profession, Its secondary purpose is to provide minimum standards by which to judge KAM members whose conduct is in question. Each member of KAM agrees that they will:

1. Faith and Allegiance
Gave full faith and allegiance to such oaths of office as the member may take, obey all applicable laws and regulations, and apply the law to all individuals alike as may be required of the member.
2. Performance
Perform all mapping duties in a manner consistent with statutory requirements, without advocacy for, or accommodation of, any particular interests, being factual, objective, unbiased, and honest in all conclusions, and taking care that every map conforms to the highest professional standards.
3. Public Records/Confidential Information
Make available all maps for public review unless: (1) access is specifically limited or prohibited by law; or (2) information has been obtained on a confidential basis and the law permits such information to be kept confidential.
4. Respectful Attitude
Maintain, at all times, a courteous and respectful attitude in relations with associates, clients, public officials, and the general public, and a similar attitude on the part of all subordinates.
5. Public Officials
Cooperate with public officials to improve the efficiency and economy of public administration.
6. Conduct
Conduct all activities in a manner that will reflect credit upon the member, other members and KAM. Cooperate fully with other members in all matters affecting any official duties the members may have.
7. Appearance of Impropriety
Use caution to avoid the appearance of impropriety even though, in fact, no impropriety exists or is intended.

KANSAS MAPPER (KM) DESIGNATION REQUIREMENTS

To qualify for the *Kansas Mapper* designation, an approved candidate shall complete all of the requirements listed below.

1. Have two (2) full years of cadastral mapping experience; or one (1) full year's experience and have successfully completed either a three (3) credit hour college course dealing with mapping, or IAAO Course 600; or one (1) full year's experience and hold a certificate of graduation from a vocational/technical school in mapping or an approved equivalent.
2. Be engaged in the use, production or maintenance of cadastral maps.
3. Successfully complete an approved mapping course or equivalent.
4. Successfully complete a certification exam which will be established and revised when necessary.

PROFESSIONAL KANSAS MAPPER (PKM) DESIGNATION REQUIREMENTS

To qualify for the *Professional Kansas Mapper* designation, an approved candidate shall complete all of the requirements listed below.

1. Have three (3) full years of cadastral mapping experience or its equivalent.
2. Be engaged in the use, production or maintenance of cadastral maps.
3. Attend a minimum of 30 hours of study in mapping, surveying or a closely related field.
4. Successfully complete the *Map Compilation* portion of the exam, which will be established and revised when necessary, a minimum of thirty (30) days, prior to the scheduled *Master Exam*.
5. Successfully complete the *Master Exam* portion of the examination which will be established and revised when necessary.

KANSAS GIS PROFESSIONAL (KGISP) DESIGNATION REQUIREMENTS

To qualify for the Kansas GIS Professional designation, an approved candidate shall complete all of the requirements listed below.

1. Have completed two (2) years of college in a degree program in a GIS related field or have four (4) years of experience working in a GIS related field.
2. Submit two (2) references relating to the above, only one from current job.
3. Successfully complete a certification examination which will be established and revised when necessary.

CERTIFICATION EXAMINATION

A validated examination is necessary to test the applicant's knowledge of mapping and GIS principles and techniques as well as Kansas practices and procedures. Specific information regarding the format of the examination is provided to candidates prior to the examination. Each examination may only be taken once within a twelve (12) month period by any one candidate.

A candidate is allowed the following time to complete the examinations:

KM	2 1/2 (two and one half) hours
PKM	6 (six) to 8 (eight) hours
KGISP	6 (six) hours

The examination will be given only after all other requirements have been met. Examinations must be proctored by an appointed PKM Designee for KM and PKM exams or a KGISP Designee for KGISP exams. An oral examination may be required at the discretion of the Certification Committee.

AWARDING THE DESIGNATION

The candidate shall assert by affidavit that if designated, they will abide by the KAM Constitution, By-Laws and Standards of Professional Conduct. After the candidate completes all requirements for a professional designation, the Executive Board, on the recommendation of the Certification Committee, will confer the appropriate designation.

AWARDING HONORARY PKM DESIGNATION

Any member in good standing who holds a current CMS designation from IAAO is eligible to apply for an Honorary PKM. Candidates shall assert by affidavit that if designated, they will abide by the KAM Constitution, By-Laws, Standards of Professional Conduct and Re-Certification requirements. After the candidate completes all requirements for professional designation, the Executive Board, on the recommendation of the Certification Committee, will confer the appropriate designation.

EVIDENCE OF THE DESIGNATION

Each KM, PKM, or KGISP designee will receive a certificate of designation upon completing all requirements, will be recognized as a designee at the following annual conference, and provided an emblem pin.

USE OF THE PROFESSIONAL DESIGNATION

Members of the Kansas Association of Mappers who have been awarded the KM and/or PKM and/or KGISP designation may identify themselves by their designation. KM, PKM and KGISP are the abbreviations for the words *Kansas Mapper*, *Professional Kansas Mapper*, and *Kansas GIS Professional* respectively (it should be noted that the abbreviations do not have periods between the letters).

In the event that the designation of an individual is terminated by resignation, expulsion or for any other reason (and also during any period that an individual's privileges of membership or designation are suspended for any reason) the individual shall refrain from using or displaying the designation of KM, PKM, or KGISP.

The KM, PKM or KGISP certificate of designation and other such evidence of the designation issued at any time to a member of the Kansas Association of Mappers, shall remain the permanent property of the Kansas Association of Mappers and must be returned promptly to the Association upon request of the Executive Board if the membership or designation of the individual to whom such materials are issued is suspended or terminated for any reason.

OTHER DESIGNATIONS

LIST NATIONAL & INTERNATIONAL PROFESSIONAL MAPPING, APPRAISAL OR GIS RELATED DESIGNATIONS THAT YOU PRESENTLY HOLD. PLEASE ENCLOSE COPIES OF CERTIFICATES OR OTHER DOCUMENTS SHOWING EVIDENCE OF DESIGNATIONS.

CERTIFICATE AND AGREEMENT

I, _____, hereby apply for admission to candidacy for the professional designation: KM () PKM () KGISP (). I certify that the information is true and correct. I agree that any further information requested of me by the Certification Committee shall be submitted in a timely manner, and will be true and correct.

It is agreed that the designation, if conferred upon me, and any certificate or emblem of designation, shall at all times remain the property of the Kansas Association of Mappers held by me in trust, and will be returned to KAM upon request of the Executive Board.

I enclose the required application fee. It is understood that the application fee will be refunded to me in full in the event that I am not admitted to candidacy. I further understand that if I am unable to fulfill the candidacy requirements during the first or second year, I will be charged an annual candidacy maintenance fee.

It is agreed that if I am certified as a KM, PKM, or KGISP, I will pay the annual dues as fixed by the Certification Committee and approved by the Executive Board.

It is further agreed that I will abide by the *Code of Ethics and Standards of Conduct* as well as the rules of the Certification Committee concerning the use and evidence of the Professional Designation that I may be awarded.

In submitting this application, I state to KAM that there are not now any outstanding material challenges to my professional responsibility, character, or integrity pending against me, except as explained in the attached statement dated _____ (If none, insert the word 'NONE' in the preceding space).

Signed _____ Date _____

RECOMMENDATION OF KAM PROFESSIONAL DESIGNEE

I, _____ KM () PKM () KGISP (), either through the best of my knowledge of the applicant, or by checking with reliable sources, hereby attest to the statements contained within this application.

I understand the importance of the accuracy of the statement contained herein, and I am aware that if any of the statements are in error and I am found willfully negligent in signing this application, I may be censured by the KAM Executive Board.

Signed _____ Date _____

NOTE: In the event that after a reasonable amount of effort the applicant cannot locate a KM, PKM or KGISP to sign this application, the application shall be sent to the KAM office unsigned.

KANSAS ASSOCIATION OF MAPPERS

APPLICATION FOR PROFESSIONAL DESIGNATION CANDIDACY

Instructions to apply: Complete all appropriate information contained within this application and submit the following to the KAM Certification Committee:

1. The *Application for Professional Designation Candidacy*;
2. Copies of any certificates referred to in the application;
3. The \$25.00 *Candidacy Application Fee*.

The application has, been designed to provide the Certification Committee with information that would be found in a typical professional resume. If, however, more space is needed to fully explain your experience and education, then feel free to include an additional sheet. Please print or type responses. Return application materials to:

*The Kansas Association of Mappers
Certification Committee
P.O. Box 2518
Topeka, Kansas 66601*

I AM MAKING APPLICATION FOR:



KANSAS MAPPER



PROFESSIONAL
KANSAS MAPPER



KANSAS GIS
PROFESSIONAL

BASIC INFORMATION

NAME: _____

TITLE: _____

JURISDICTION/FIRM: _____

WORK PHONE: _____

HOME PHONE: _____

MAILING ADDRESS – STREET: _____

CITY: _____

STATE: _____

ZIP: _____

EMPLOYMENT HISTORY

PRESENT OR MOST CURRENT EMPLOYER:			
STREET:			
CITY:		STATE:	ZIP:
TYPE OF BUSINESS:		YOUR POSITION AND/OR TITLE:	
EMPLOYMENT PERIOD: FROM: TO:		LIST YOUR PRINCIPLE DUTIES:	

OTHER MAPPING RELATED EMPLOYMENT:			
STREET:			
CITY:		STATE:	ZIP:
TYPE OF BUSINESS:		YOUR POSITION AND/OR TITLE:	
EMPLOYMENT PERIOD: FROM: TO:		LIST YOUR PRINCIPLE DUTIES:	

OTHER MAPPING RELATED EMPLOYMENT:			
STREET:			
CITY:		STATE:	ZIP:
TYPE OF BUSINESS:		YOUR POSITION AND/OR TITLE:	
EMPLOYMENT PERIOD: FROM: TO:		LIST YOUR PRINCIPLE DUTIES:	

EDUCATION

HIGH SCHOOL GRADUATE/GED CERTIFICATE YES <input type="checkbox"/> NO <input type="checkbox"/>	YEAR GRADUATED:
HIGH SCHOOL NAME & LOCATION:	
MAJOR INTERESTS & ACTIVITIES:	

VOCATIONAL/TECHNICAL SCHOOL & LOCA-	
HOURS COMPLETED:	YEAR GRADUATED:
AREA(S) OF STUDY:	

COLLEGE OR UNIVERSITY:	
SEMESTER HOURS COMPLETED:	YEAR GRADUATED:
AREA(S) OF STUDY:	

LIST MAPPING, APPRAISAL OR GIS RELATED COURSES SUCCESSFULLY COMPLETED AND DATES OF COMPLETION. ATTACH COPIES OF CERTIFICATES OR OTHER DOCUMENTS AS EVIDENCE OF SUCCESSFUL COMPLETION OF THE LISTED COURSES.	
COURSE TITLE	DATE

AFFILIATIONS

LIST NATIONAL & INTERNATIONAL PROFESSIONAL MAPPING, APPRAISAL OR GIS RELATED ORGANIZATIONS OF WHICH YOU ARE A MEMBER. ENCLOSE COPIES OF MEMBERSHIP CERTIFICATES.