

Kansas Association of Mappers
Executive Board Meeting
Tuesday January 14, 2014, 11:00 a.m.
Saline County EMS
Salina, Kansas

1. Introduction and Opening Remarks

President Gail Ogle called the meeting to order and thanked everyone for making the long drive. She continued telling Judy Palenske and the Board that she really liked the scrapbook.

Attendance: Gail Ogle Pam Cannon
 Lee Allen Susan Schulte
 Lisa Olson Kristen Jordan
 Nick Callaghan Bj Wooding

Also present: Judy Palenske and Drew Bean.

2. Approval of Minutes – The Board reviewed all of the minutes from October 15, 16, 18 and November 8-12. Kristen made a motion to approve all of the minutes as presented. Bj seconded. Motion carried.

3. Treasurer's Report – Lisa gave the Treasurers report adding that she just received a large stack of checks. She added that she would have a better report in the future when she has more information. Gail said she would like to have a report just for conference expenses. Lisa told Board about vendor agreeing to sponsor item at conference that hasn't been paid for at this time. Lee explained the web-site reports to Lisa to make her conference reporting easier.

Lisa then asked about setting budgets. Gail said she would send the 2010 Budget information to Lisa. It is the last one that was done by Amber Reynolds. Lisa said she would put Budget numbers together after she receives information from Gail. Pam asked Lee about the final numbers from the Conference. Lee reported rounded numbers to the Board.

Susan made a motion to approve the Treasurers report. Nick seconded.

4. Past President's Comments – Lee added a new item concerning gift card to new business.

5. President Elect's Comments – Pam had no comment.

6. Director's Comments

Nick Callaghan – Nick told the Board his comments would be later when the conference surveys would be discussed.

Cara Mays – No Comment.

Kristen Jordan –She added discussing the PO Box to agenda and thanked Lisa for attending the Surveyors Conference last week.

Bj Wooding – Bj welcomed Nick and Cara to the Board.

7. Committee Reports

Awards – Lisa Olson- Lisa said it was the first of the year so didn't have anything to report. The Board discussed the awards and the lack of people being nominated.

Designations - Pam Cannon – Pam said that there have been a few people turn in points after the conference. She added that when laying out point sheet maybe we should leave points for opening session off so there would be more room for stamps. She added that this is the last year of the 5 year cycle.

Education – Melissa Crane: No Report.

History - Judy Palenske: Judy passed the scrapbook she had completed around for the Board to view. The Board was impressed with the book. Judy then reported her intentions for future books and pictures on the website.

Membership – Bj Wooding – Bj said she hasn't done much this year. She also reported that she hasn't been able to run the queries she ran last year. Bj said that she noticed some members have been placed in pending status. Lee said the system automatically puts them in that status. He continued saying that every week we need to have someone check the list to make sure they have been approved. Kristen said she would be able to make "fixes". He said maybe Lisa, Bj & Kristen could check to approve new members.

Nominations – Shonda Sauseda – No Report.

Legislation – Ed Crane: Nick reported that Legislature just reconvened yesterday.

Program – Jessica Frye, Chair, Jessica had no report except to say she will be talking to Nick for help. Nick said he'd help as much as possible.

Publication – Dan Rose Chair & David Lawrenz & Cara Mays (newsletter) & Kristen Jordan (social media) – Cara said she emailed Dan about the December Newsletter and he said he was working on it. Gail said Dan had sent him an email apologizing for the newsletter being late.

9. Old Business

- A. **Re-title "Most Prestigious Cartographer"** – The Board agreed that the word "Cartographer" seems to be what keeps people from being nominated for it. Lisa read the description for the award. After discussion, Lee made motion to re-title award to be "Most Outstanding Professional". Lisa seconded. Motion carried. Kristen added that she thought the awards committee could broaden the description of the award.
- B. **John Cowan Scholarship** - Kristen asked how the John Cowan Scholarship award was going. Lee said he hasn't been able to spend much time on it yet but he would get with Eileen to get a contact list.

8. New Business

- A. **Change Who/How doing State Registrations** – The Domain name was discussed at length. Kristen discussed killing the extra domain name now or waiting until it comes due in two years. Kristen said she will contact Amber to see what we can do

- about changing name but keeping the domain. Bj suggested that maybe we put something in the SOP to keep Boards informed of things that come up less frequently and explain how they should be taken care of. Nick suggested maybe linking to a routing number.
- B. **CMP on Logos/Trademarks** - Lisa told the Board that CMP was still on the Logos/Trademarks. She reported that she already took care of this. Bj noted they were on cards etc. Kristen said she'd pitched some of that stuff and Lee reported he corrected some of it in the last couple of years.
 - C. **Business Cards** - After discussing type and supply the Board agreed they like the current cards and we don't need any more at this time.
 - D. **Booth Swag** - Bj has been looking at a couple of ideas. She would like to do sticky notes with the shape of Kansas and containing Logo and website address. Kristen thought that was a good idea. She suggested smaller lightweight swag because of easier to move around. The Board agreed on the post-it notes and will make final decision on the style through email. Then discussion turned toward buying panels for the booth, over the next couple of years, and "swag" every year so we always have variety of items to take. Lee told the Board about the panels he found that roll down into the base and are easy to carry. He volunteered to look & design panels and email the board with ideas so we can have panels by MAGIC. Lee made a motion to buy 50 Frisbees for swag. Kristen seconded. Gail suggested we do all swag in one motion by email.
 - E. **Service Mark/Trademark** - Lisa explained the difference between service marks and trademark. She explained that she had taken care of the situation. The Service Mark is what we want and the Trademark isn't. Lisa took care of this with the state and explained to the Board that she thought it was just an error that it was ever filed.
 - F. **Conference Surveys** - Nick went over the surveys with the Board. He pointed out a couple of items and comments. He told the Board his opinion of the conference. The Board discussed their thoughts about the Conference, sessions and wide variety of sessions.
 - G. **Paying for Board Members to attend an event** - Gail read and explained the SOP and KAM Constitution concerning paying for Board members to attend an event. After discussion concerning various thoughts Lee said he thought it would be okay to pay for Nick if he manned the Booth solely. Discussion followed then Kristen made a motion to have Nick Callaghan be official KAM representative in booth and pay for his registration. Lisa 2nd. Motion carried.
Pam said maybe we should do a KAM save the date "swag" for MAGIC. Kristen will come up with design in-house. Nick asked about doing a QR code that could be scanned. Bj said it would be a good idea to send out the leftover cards to colleges. Kristen delegated Nick to Register for MAGIC since he is the official representative of KAM.
 - H. **Retirement Donation** - Donations and how they had been made in the past, as well as, how they will be handled in the future was discussed by the Board. After a lot of discussion Nick made a motion to donate \$100.00 to help pay for a retirement reception for Ivan Weichart. Kristen 2nd. Motion carried. Bj then made a motion to buy a \$50.00 gift card as a retirement gift for Susan Williams. Lee 2nd Motion carried.

- I. **Educational Sessions** - Gail said she would like to continue with Lees progress and have one or two educational opportunities between conferences. She asked Kristen if she would be willing to do a Python class. Kristen said she could do this but it would have to be after the end of April. There was some discussion about using the FHSU lab and having class in the summer and having more then just one session. The Board thought having a few “sessions” in one day would be a good idea. Gail said she would like to have Education Committee work on this along with her. Cara volunteered to work with them to organize sessions. Lee was asked if he wanted to be on Education Committee. Gail asked Nick which topics were the most popular at KAM. Nick said what the state is doing with FEMA and the city of Lawrence and precise workflows.
- J. **KAM - P.O. BOX** - Kristen said she’d be happy to keep PO Box in Lawrence for continuity. The Board agreed to keep it in Lawrence. It was decided to have Pam put it in the SOP. Lisa will keep up with PO Box Rent Due/Payment and set up USPS Account for KAM.
Gail asked Lee if he would be willing to do a demo of website at next meeting. He agreed.
- K. **GIFT CARD** -Lee reported that Jared Trembly didn’t receive his \$25.00 gift card for his Map Gallery award. Lee said he was 99% sure he mailed it but since it wasn’t received he ask for replacement. Pam made motion to send check for \$25.00 to Jared. Lisa seconded. Motion carried.
- L. **SURVEYORS CONFERENCE** - Lisa reported on going to conference. She said no one remembers KAM being there before. She added that she wondered if it was worth it to continue attending. She said that they liked the books that were handed out. She said there were scout masters that would be interested in purchasing books. She added that she would have liked to have had a flyer to hand out about membership.

10. Next Meeting – Barton County Meeting Room, Great Bend, KS 11:00 a.m.

11. Adjourn – Susan made a motion to adjourn. Bj seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
January 15-21, 2014

Kristen sent email with save-the-date design she came up with and told the Board the best deals she'd found. After discussion thru email Pam made a motion to purchase 500 cards for \$15.00 plus tax through FedEx. Nick seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
January 17, 2014

Lisa sent email to Board about setting up the PO Box online account. She set up and provided Board with information.

Kristen sent Board an email updating them on progress with KAM domain names and issues that arise. She was in favor of keeping it with GoDaddy to make it easy.

Kansas Association of Mappers
Executive Board EMAIL
January 23, 2014

Kristen forwarded an email she received from Dan Rose concerning vendor advertising rates for the KAM Newsletter this year. Kristen made a motion to maintain the same advertising pricing structure as last year. Lee seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
February 6, 2014

Lisa sent out an email asking the Board for assistance on some open accounts, some of which were pretty old. After some discussion from Lee and Kristen, Kristen said she would send out some reminders today.

Kansas Association of Mappers
Executive Board EMAIL
February 7, 2014

Kristen sent email to board members that attended the CRS Class because she was working with outstanding invoices and found a member that said she didn't attend. Kristen asked if anyone remembered who was at CRS Class. Susan had passed a sign in sheet at the class and provided it to Kristen and others. Her name was not on list so Kristen said she would clear the invoice.

Kansas Association of Mappers
Executive Board EMAIL
February 7 - 10, 2014

Pam emailed and told the Board she was going to give Jamie some ideas for the 2015 Conference location. Some Board members offered ideas to Pam and she will continue with her search.

Kansas Association of Mappers
Executive Board EMAIL
February 8, 2014

Lisa sent copy of email she received from Bank of America to Board and ask if anyone could enlighten her before she called them. No one knew the answer so Lisa said she would call and figure out what was going on.

Kansas Association of Mappers
Executive Board EMAIL
February 11-18, 2014

Lee sent Board a grant application he had received from Melissa Crane. Kristen made a motion to approve Melissa's request contingent on her agreeing to help Nick at the booth during exhibitor breaks and the exhibitor evening event. Pam seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
February 12, 2014

Lisa sent an email showing payment for Wild Apricot Inc. telling the Board that we are all paid up for another year. Kristen said she wasn't seeing the red warning anymore and thanked Lisa. Pam thanked them both.

Kansas Association of Mappers
Executive Board EMAIL
February 13, 2014

Kristen sent an email to Board asking if he was supposed to register the KAM Booth for MAGIC. Nick contacted Amber Reynolds and provided some additional information about levels and not for profits. He then passed the information on to Board with booth options. There was discussion about what was decided at the meeting so Susan went through recordings and notes for minutes. She told the Board that we decided to do the booth space option and Nick was confirmed to man the booth. Kristen also delegated Nick to register the Booth for MAGIC at the meeting.

Kansas Association of Mappers
Executive Board EMAIL
February 19-28, 2014

Lee sent out his "vision" of the new banner stands for the KAM booth. He made a motion to purchase 2 banner stands from Salina Blue. Once we approve the purchase, we'll take submissions for artwork, high quality maps etc. Lisa seconded the motion. Kristen said "aye" with a suggestion on Lee's banner layout. She commended Lee on the idea of soliciting

member's maps for the banners. Bj asked questions about size and weight. Lee added that upon approval of first motion, he wanted to make a motion to have a contest for design and provide a \$50.00 gift card to the winner. Kristen suggested we design one so it is ready for MAGIC and have a contest for the second. Bj made a motion to get one now for MAGIC with Lee and Kristen designing and one for the Conference with the contest being held during the summer and the winner "revealed" at the conference. Susan seconded. Motion carried.

Kansas Association of Mappers

Executive Board EMAIL

March 13-14, 2014

Nick forwarded email to Board about needing a copy of the KAM logo for MAGIC conference and ask Kristen if she could provide the logo. Kristen sent the KAM logo. Bj made suggestions for hand outs. Kristen added that she would rather just do save the dates because most people don't keep the handouts anyway.

Kansas Association of Mappers
Executive Board Meeting
Thursday March 20, 2014
Commissioner Chambers
Barton County Courthouse
Great Bend, Kansas

1. Introduction and Opening Remarks

President Gail Ogle called the meeting to order and thanked everyone for making the long drive.

Attendance: Gail Ogle Pam Cannon
Lisa Olson Kristen Jordan
Cara Mays Bj Wooding
Nick Callaghan-portions via conference call

Absent: Lee Allen and Susan Schulte

2. Approval of Minutes – The Board reviewed all of the minutes from January 14 – March 14, 2014. Pam had sent Susan an email with some suggested changes, most of which were typos. Bj made a motion to approve all of the minutes as amended. Kristen seconded. Motion carried.

3. Treasurer’s Report – Lisa gave Treasurers report. She reported the checking balance as of March 20, 2014, was \$25,926.15, which reflected more recent changes than what was originally submitted to the board. Bj moved to accept the report as amended. Kristen seconded. Motion carried.

4. Past President’s Comments – Absent, no comment.

5. President Elect’s Comments – Pam told the Board that she had visited with Jamie about three different locations for the 2015 KAM Conference. She said she had received a response from one of the locations but was waiting on the other two. At this time, the pre-conference classes are scheduled for October 5 and the conference being October 6th-8th. Jamie also wanted to know if we wanted to change conference scheduling to possibly include post-conference classes.

6. Director’s Comments

Nick Callaghan – No Comment.

Cara Mays – No Comment.

Kristen Jordan –Kristen said the post-its look great.

She added that she along with Amber Reynolds had moved the KAM website to a go-daddy account so it wouldn’t be on Ambers account in the future.

She then discussed with the Board several questions have been asked regarding past member archives. There are concerns about members that participated in 1989-95, for

which we don't have records. She wondered how to provide proof of membership if it is needed by the member. The Board discussed setting up a new committee for historical information on the members themselves and finally decided to add this function to the History Committee and go back as far as possible.

Bj Wooding – Bj said she checked on the Frisbees for MAGIC. She reported the minimum order is 250 instead of 50. She said we will need to decide if we want to place that order or not. She then turned her comments to the fact that Bank of America was taken over by First Kansas Bank in the Midwestern part of Kansas. She wondered about the bank's status statewide. She somewhat expects the bank locations in Great Bend and McPherson will close.

7. Committee Reports

Awards – Lisa Olson- No report.

Designations - Pam Cannon – Pam had no report. Gail reported to the Board on a situation concerning a previous member and their designation being lost as a result of not being a member of KAM for several years. Gail explained that Pam had sent an email to the previous member that the best avenue to regain her designation would be to rejoin KAM and get a new KM designation.

Education – Melissa Crane: No report.

History - Judy Palenske: No report

Membership – Bj Wooding – Bj reported that there are four new members since the last conference. She said she hadn't sent certificates because she doesn't have a printer capable of printing them. Kristen said she would do some research on membership retention, to see if we've lost or gained members, and if so, how many. Bj recommended that the newsletter be used to remind members about the "new" membership cycles being January to January vs conference to conference.

Nominations – Shonda Sauseda – No report. Gail noted that there needs to be another member assigned to the Nominations committee, by statute. The Board decided to ask Drew Bean to be the 3rd member on the nominations committee.

Legislation – Ed Crane: No report but Bj did mention the mortgage tax being revoked.

Program – Jessica Frye, Chair - Gail told the Board that Jessica is trying to come up with something for the conference so it's not a whole bunch of PowerPoint sessions. Jessica also asked if the Board had any suggestions for keynote speakers. Nick suggested someone from the Manhattan area. Kristen suggested a KSU person with GIS/Tech background. Lisa said the Southwest Kansas Little KAC keynote was Judge Webb, but added that his message might be too familiar. Nick then suggested Shawn Hutchinson from KSU. Cara mentioned previous difficulties in getting keynotes from Manhattan but thought it was worth a try.

Publication – Dan Rose Chair with David Lawrenz & Cara Mays (newsletter) & Kristen Jordan (social media) – Dan sent a report to Gail which she shared with the Board. He updated the Board on the funds generated by the newsletter and thoughts he had for its uses. He also reported that the website and subscribing memberships and their status' are in conflict. He continued reporting issues with the website and advertisers with status' that are incorrect or need paid. He would like to see a more automated procedure in place so we can remind advertisers of their invoices when they are

delinquent. He concluded his report saying members aren't writing or submitting articles. He ask for help from the membership committee in this area.

9. Old Business

- A. Re-title "Most Prestigious Cartographer" to "Most Outstanding Professional"** - The Board discussed possible changes in the description. Lisa provided a rough draft of a new description, and asked for input. The Board made several suggestions to the draft. Lisa said she would make the changes discussed and resubmit via e-mail for the Boards approval.
- B. Lee's website demo** - Tabled.
- C. SOP Changes** - Pam told the Board of the need to add renewal of the USPS mailbox. She will update the SOP and provide a new copy. Kristen advised the Board that Lisa had set up an online account with the USPS which can be used to renew the mailbox in December every year.
- D. Budgets for Committees** - It was determined that designations will need monies. The conference budgets were exceeded in 2011 and it was estimated that the conference in 2013 cost approximately \$20,000.00. The estimate for the 2014 budget included hotel fees of \$11,000.00 (which includes breakfasts) and \$5,000.00 for food. Kristen moved to set a tentative program committee budget for \$20,000.00 for the 2014 conference, and table the remaining budgets until the next meeting. Bj seconded. Motion carried.

8. New Business

- A. Dan's Revenue Reporting** - The Board discussed Dan's suggestion of applying funds to the department that generates it. The Board felt all would be better served if we have itemized income/expense reports for each department. Pam moved to add a link to the detailed Treasurers Report in the minutes and in the newsletter, which will open the report online. Bj seconded. Motion carried.
- B. Python Class** - The Board discussed possible locations for the Python Class to be held this summer. Crisis City was determined to be the best location. The tentative date for the class is July 30, 2014. Wild Hog BBQ will be used to cater the event. Gail will set up the meal details with the caterer and ask Lee if he will see if Salina Blue would be willing to furnish doughnuts. It was determined that the cost for attendance would be \$30.00 for members and \$70 for non-members. A motion for all of the above was made by Bj and seconded by Cara. Motion carried.
- C. Banner** - By email, Lee asked the Board to come up with the actual text/bullets for the banner. After the Board discussed it thoroughly, Pam agreed to put the suggestions together into a finished product and give it to Lee.

10. Next Meeting – April 30, 2014 at MAGIC then June 27th at the Manhattan Conference site.

11. Adjourn – Kristen made a motion to adjourn. Pam seconded. Motion carried.

Kansas Association of Mappers
Executive Board Email
March 21, 2014

Lisa sent an email with a new description of the Prestigious Cartographer/GIS Professional Award draft for the Board to review. Bj replied saying, the “new title and description looks good to me. It matches what we discussed yesterday.” Gail added that it sounded perfect and told Lisa she did a nice job. Kristen has already updated the website to reflect the changes. They can be viewed at <http://www.kansasmappers.org/awards>

Kansas Association of Mappers
Executive Board Email
March 21, 2014 - March 27, 2014

Pam sent the Board an example of the KAM banner with the design she thought they desired. Lee took that design and sent it to Salina Blue for final layout. Upon it being returned, Lee sent email to Board members and everyone commented on how much they liked it.

Kansas Association of Mappers
Executive Board Email
March 24, 2014

Kristen sent an email to the Board concerning some KAM Business and upcoming events that she had put into the KAM newsletter. Bj reminded Kristen to change the award description on the website. Gail told Kristen the newsletter looked good and told her that Crisis City had been confirmed as the location for the Python class so that could be put in the newsletter too.

Lee sent an email concerning the cost of electricity and/or wireless for the KAM booth at MAGIC. Kristen, Gail and Bj all voiced opinion that cost wouldn't be worth it due to number of new members we would have to welcome to make it pay off.

Kansas Association of Mappers
Executive Board Email
April 4, 2014

Lisa sent an email asking Board members if they had received any response from Committee Chairs regarding their budgets. She then sent out the KAM reconciliation detail and summary for the Board to review.

Kansas Association of Mappers
Executive Board Email
April 4 -April 8, 2014

Kristen sent an email saying she was reading SOP and noticed the John Cowan Scholarship application deadline of April 15th was quickly approaching. She asked Lee if he had an update on that and, if not, she asked if we needed to extend the deadline. Lee responded saying there were no applications yet but thought we should wait to see if we have applications before extending the deadline.

Kansas Association of Mappers
Executive Board Email
April 8, 2014

Susan sent the Board the March 20, 2014, minutes to review. Board members responded with possible corrections or additions.

Kansas Association of Mappers
Executive Board Email
April 9, 2014

Bj sent e-mail asking if all Board members had received the Wild Apricot software update information. Several members of the Board replied that it was received but didn't know if they needed it and others said it was received and needed.

Gail sent email asking for continuation of the discussion concerning purchase of Frisbees for the KAM booth. Susan asked if the idea was dropped at the last meeting, as she was absent. Gail then asked Bj to check into the cost and minimum quantities so they could be ordered before MAGIC, if that was the decision of the Board. After receiving the information, the cost was more than the Board wanted to spend. So, Cara made a motion to not order any Frisbee's before Magic. Lee reluctantly seconded the motion. By majority the motion carried.

Kansas Association of Mappers
Executive Board Email
April 10, 2014

Kristen sent an email notifying the Board that she changed the GoDaddy password due to the Heartbleed bug threat. She said PayPal was not affected and left that password as-is. She said the Board members that need the password should contact her. She also included a link explaining the Heartbleed bug and the sites it affected. She also told the Board we needed to change our

g-mail password and added if she is responsible for doing that to let her know. Gail responded that she is the one to change that password and ask about social networking passwords. The passwords were all changed if necessary.

Kansas Association of Mappers
Executive Board Email
April 17, 2014

Lisa sent an email asking the Board if they could shed some light on a check she had received from Jackson County without an invoice. Kristen was able to contact them to verify whose membership the check covered. She also asked Lisa to let her know if she needed to edit information on the website.

Kansas Association of Mappers
Executive Board Meeting
Wednesday April 30, 2014
MAGIC - Westin Crown Center
Kansas City, MO

1. Introduction and Opening Remarks

President Gail Ogle called the meeting to order and thanked everyone for rescheduling the meeting to accommodate attending the 3:00 p.m. session.

Attendance: Lee Allen Gail Ogle
 Pam Cannon Lisa Olson
 Susan Schulte Bj Wooding
 Cara Mays Kristen Jordan
 Nick Callaghan

2. Approval of Minutes – The Board was sent via email the minutes from March 20 – April 17, 2014, prior to the meeting. Kristen sent Susan an email with one correction about an incorrect county name. Bj made a motion to approve all of the minutes as amended. Kristen seconded. Motion carried.

3. Treasurer’s Report – Lisa gave Treasurers report. She reported the checking balance as of March 31, 2014, was \$27,006.20. Bj moved to accept the report. Kristen seconded. Motion carried.

4. Past President’s Comments – No comment.

5. President Elect’s Comments – Pam updated the Board on potential 2015 KAM Conference city sites.

6. Director’s Comments

Nick Callaghan – No Comment.

Cara Mays – Cara told Lee and the Board “the banner turned out really good”.

Kristen Jordan – No Comment.

Bj Wooding – Bj said the booth looks good. She added that with all of the plans for the booth she wondered if we needed to have a line item for the booth and booth expenses possibly under the Boards budget.

7. Committee Reports

Awards – Lisa Olson- No report.

Designations - Pam Cannon –Pam said the only idea she had was for the members attending the KAM Conference that have a designation and need a stamped copy of the classes attended. She told the Board of her ideas to keep track of the points.

Education – Melissa Crane: No report.

History - Judy Palenske: No report

Membership – Bj Wooding – Bj reported that she had done a membership committee budget and sent copies.

Nominations – Shonda Sauseda – No report.

Legislation – Ed Crane: No report

Program – Jessica Frye, Chair - Gail told the Board that she would discuss this under new business.

Publication – Dan Rose Chair with David Lawrenz & Cara Mays (newsletter) & Kristen Jordan (social media) – Tabled until Dan is able to make it to meeting.

9. Old Business

A. Lee’s website demo – Tabled until meeting in Manhattan, KS.

B. SOP Changes – Pam had asked for changes previously and they have been done. There are no new changes.

C. Python Class - Kristen reported that she had written a description of class and wanted to know when to open enrollment. The Board agreed to open it now.

D. Banner Contest for 2nd Banner – Lee made a motion to “scrap” the idea of a contest for the second banner. Lisa seconded. Motion Carried.

E. John Cowan Scholarship – Pam reported that there was only one application for the scholarship at this time. Gail suggested we table this until we have the opportunity to review the application as we need to make sure the scholarship requirements are met. She added that we can do this by email. Nick made a motion to table this until we are able to review the application. Lisa seconded. Motion Carried.

8. New Business

A. Program Committee Idea – Gail reported that Jessica wants to offer a greatly reduced rate for Thursday during the Conference so students can attend and possibly present. The conversation also included having a “group rate” that the college department could pay for a certain number of students to attend. After discussing the options Pam made a motion to make Thursday free to any paid student membership for 2014. Lee seconded. Motion carried.

B. Gift Card or Check – Gail reported to Board that she made an “executive decision” to give away a \$50.00 gift card at the KAM booth at MAGIC. She then ask Lisa to purchase a gift card and send it to Jennifer Meredith as she was whose ticket was drawn from the booth.

C.

10. Next Meeting – June 27th at the Manhattan Conference site.

11. Adjourn – Kristen made a motion to adjourn. Pam seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
May 5 – May 7, 2014

Lisa sent an email to the Board informing them the Bank of America had sent notice that the Liberal Branch will be closing in August. They suggested we use the conveniently located branch in Wichita. Some Board members suggested we use a different bank due to the fact that we change authorizations annually. This will be discussed in detail at the June meeting.

Lisa sent out the Bank Statements and reports. Susan had a question concerning the statement and the board explained.

Pam told the Board the KAM g-mail received a message from George Donatello regarding his lifetime membership. He is not being listed as a member or PKM on the website. She said she wasn't familiar with the specifics about becoming a lifetime member or having and keeping an honorary PKM designation. She said Carol was going to research the bylaws. Pam told George we would talk about it at the next Board meeting and get back to him.

Kansas Association of Mappers
Executive Board EMAIL
May 9, 2014

Pam sent the application for the John Cowan Scholarship to the Board for review.

Kansas Association of Mappers
Executive Board EMAIL
May 29, 2014

Gail sent an email telling the Board she moved the meeting location to Salina EOC at 11:00am on June 27th. She did this after Susan brought it to her attention that Country Stampede was being held at the same time making rooms very rare and expensive in Manhattan. The Board agreed with the change in location. She also suggested that we brownbag it for lunch again.

Kansas Association of Mappers
Executive Board EMAIL
June 4, 2014

Kristen sent an email to Board forwarding information about Missouri Mappers Association Conference member swap. It was decided that this would be discussed at the next KAM Board meeting in Salina.

Kansas Association of Mappers
Executive Board Meeting
Friday June 27, 2014
Salina EOC - 255 N 10th
Salina, Kansas

1. Introduction and Opening Remarks

President-Elect Pam Cannon called the meeting to order in the absence of President Gail Ogle and thanked everyone for coming. She apologized to Kristen for leaving her setting in Junction City Walmart parking lot, saying she was past several miles past the exit when she and Cara realized they forgot to pick her up.

Attendance:	Lee Allen	Pam Cannon
	Lisa Olson	Susan Schulte
	Bj Wooding	Cara Mays
	Kristen Jordan	

Also Present: Lisa's son Eli and Judy Palenske came in for new business.

Absent: Nick Callaghan and Gail Ogle

2. Approval of Minutes – The Board was sent, via email, the minutes from April 30 – June 4, 2014, prior to the meeting. Bj made a motion to approve all of the minutes as e-mailed. Lisa seconded. Motion carried.

3. Treasurer's Report – Lisa gave the Treasurers report. She reported the checking balance as of May 31, 2014, was \$25,233.63. She also had questions as to outstanding past due balances. The Board held a discussion as to how to handle the accounts. It was decided that several of them might be cleared up with the stack of mail Kristen handed Lisa. Bj moved to accept the Treasurers report. Kristen seconded. Motion carried.

4. Past President's Comments – Lee had no comment.

5. President Elect's Comments – Pam said she and Kristen had toured a possible site for the Conference in 2015. She also said she wanted to follow-up on SOP update for Post Office Box renewal update on the website.

6. Director's Comments

Nick Callaghan – Absent

Cara Mays – No Comment

Kristen Jordan – Kristen reported that Eli and Jared will be doing all of the website updates for the Program Committee this year. Kristen then informed the Board of some changes the State is doing concerning DASC.

Bj Wooding – Bj said she had several Amsterdam catalogs with her if anyone wanted any of them.

7. Committee Reports

Awards – Lisa Olson- No report.

Designations - Pam Cannon –Pam said there were no applications for designation testing.

Education – Melissa Crane: No report.

History - Judy Palenske: No report

Membership – Bj Wooding – Bj reported that she had three new members to send packets. She said she wants to push to schools like KU, KSU and Ft Hays. She suggested a subscribing membership with professor being contact so they can post website or emails. Kristen said she had a comment on membership. She continued saying that starting June 30th she is going to lapse old, inactive memberships so that should help get more accurate numbers on the website.

Nominations – Shonda Sauseda – No report.

Legislation – Ed Crane: No report

Program – Jessica Frye, Chair – The Board passed around the email Jessica had sent. The Board discussed the information provided in the email. Pam said the Board needed to discuss fees to attend the conference due to changes in the conference lineup. After discussing it at length, Lee made a motion to lower student fees for the next conference and include a 1 year membership for \$75.00 and leave the other fees as they were in previous years. Kristen seconded. Motion carried.

Sherry sent a question to the Board about the fees charged for the NG 9-1-1 pre-conference class. She was thinking that if it cost a large amount to attend then she would see if she would ask for funding her class from the E 911 Council. It was decided that the preconference class fees would remain the same and Kristen is going to check with the council to see if they will fund Sherry's class since it will benefit them.

Publication – Dan Rose Chair with David Lawrenz & Cara Mays (newsletter) & Kristen Jordan (social media) – Dan sent a report from publication committee concerning participation and readership. The Board discussed the newsletter and ways to improve readership. Kristen is going to experiment with an e-newsletter so she might be sending examples to the Board.

8. Old Business

A. Lee's website demo – It was decided it was not necessary anymore.

B. John Cowan Scholarship – Lee discussed the applicant we received and refreshed the Board on his qualifications. Lisa moved to give Christopher Kruse the scholarship. Susan seconded. Motion Carried. Lee will notify Christopher.

C. Python Class – Pam reported that Gail was going to discuss the final details to set up class. Susan said she had talked with Gail on the way to meeting and she is just going to get everything. If anyone is attending and wants to help set up it would be appreciated.

D. Banner for Booth - Lee discussed designing and purchasing another banner. After some discussion, Bj made a motion to purchase another banner with text and design being done by Lee and Salina Blue. Lee seconded. Motion carried.

9. New Business

- A. Lifetime membership and PKM membership** – This issue came about with Lifetime membership and George Donnatello and his PKM designation. The Board discussed various possibilities to locate this information with Judy Palenske. Judy said Ed Crane was also sending her a list of these members but she hasn't received it yet. She said she would look for information in 1996-97. Lee asked if we should add that to membership levels. Kristen said she could add it.
- B. Bank Change?** – The Board discussed and decided to leave bank account alone until we had to change it.
- C. Missouri Mapper Swap** – Missouri Mappers Association asked if we had anyone interested sending someone to their conference. There wasn't any Board member interested in attending so Kristen said she would send an email to see if any KAM members have an interest in attending.

10. Next Meeting – August 19th or 20th. Pam will see if Gail can get room at Manhattan.

11. Adjourn – Lisa made a motion to adjourn. Susan seconded. Motion carried.

Kansas Association of Mappers **Executive Board EMAIL** June 30, 2014

Gail sent an email saying the meeting the Board set up for August 19 or 20 at Manhattan would not work for her. She then set up a quick conference call with Board to decide on alternative date and location. During call it was determined the next meeting would be held on September 9, 2014 at Salina EOC.

Kansas Association of Mappers **Executive Board EMAIL** July 1, 2014

Lisa sent a travel voucher form for members to use and had questions about procedure to make it "official". The Board had several questions about reimbursements, as well as discussion about interpretations of KAM Constitution and Bi-laws after this email. It was decided to continue this discussion at the September meeting.

Kansas Association of Mappers
Executive Board EMAIL
July 7, 2014

Lee sent email asking if Board had objections to sending notification of John Cowan Scholarship award and Terms of Acceptance digitally as well as “snail-mail”. The Board agreed this would be acceptable.

Kansas Association of Mappers
Executive Board EMAIL
July 16, 2014

Kristen sent the Board an email stating that she, Eileen Battles, Jessica Frye, Sherry Massey and Jamie with Custom Meeting Planners got “NG911 session details hashed out”. She went on to inform the Board of the plans. The Board was very appreciative of the changes made and the members that worked to make them.

Kansas Association of Mappers
Executive Board EMAIL
July 22, 2014

Kristen sent the Board an email stating that the Program Committee and Jamie with Custom Meeting Planners (CMP) are going to begin contacting vendors soon. In regards to vendor pricing, Kristen didn’t remember discussing it but thought perks should remain the same with changes to the levels. She gave her opinion of fees then explained the vendor pricing in previous years. Bj said she didn’t recall that discussion but liked “Kristen’s suggested prices”. Gail asked Nick to “shed some light on the responses from vendors last year”. Nick said Jamie with CMP usually has a handle on the cost of these things and recommended getting in contact with her for more information. He did add the numbers looked good. Gail told Board Jamie is on vacation and she would contact her when she gets back.

Kansas Association of Mappers
Executive Board EMAIL
July 22, 2014

Gail sent email to all Board members except Kristen Jordan regarding the purchase of a gift card to present to Kristen Jordan for teaching the Python class in Salina. Nick made a motion to purchase a gift card for Kristen for \$40.00. Bj seconded. Motion carried. Gail said she would take care of the purchase.

Kansas Association of Mappers
Executive Board EMAIL
July 28, 2014

An email from Tina Hladky, Wilson County GIS Coordinator asking about “QGis” was discussed by the Board. She had just learned about it and was wondering if anyone was using it or had any comments. Gail had heard of it but not personally familiar and Kristen had worked with it a bit. She explained her experience with it.

Kansas Association of Mappers
Executive Board EMAIL
July 29, 2014

Gail contacted the Board to inform them that Crisis City advised her that their air conditioning was out. She had located another venue at the La Quinta Inn. They had a meeting room that would hold 40 people and charge \$150.00. She asked the Board if they wanted to move the Python class to that location. The Board agreed on the alternate location if all attendees could be notified. Kristen said she would handle notifying all by email or phone, if necessary.

Kansas Association of Mappers
Executive Board EMAIL
July 31, 2014

Gail told the Board that Kristen “did an awesome job at the Python class yesterday”. She said she had received a response from Jamie regarding vendor pricing. Jamie liked the figures that Kristen came up with. Gail asked for discussion or motion. Bj made a motion to change vendor rates to Bronze \$500.00, Silver \$650.00 and Gold \$800.00. Kristen seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
August 19, 2014

Lisa sent the Board bank reconciliation and bank statement for review. She also informed the Board that she was having surgery and would be out of commission for a while. Board members wished her good health and speedy recovery.

Lee also sent the Board an application he received for a KAM Education Grant so the Board could review it prior to next meeting.

Kansas Association of Mappers
Executive Board EMAIL
August 21 - August 22, 2014

Gail sent an email to the Board concerning an email she had received from Hannah Stambaugh, Saline County Emergency Management. She was inquiring about attending the KAM Conference but only wants to attend the opening and closing speakers. The Board discussed this and Bj made a motion to let Hannah attend the keynote speeches of the KAM Conference. Susan seconded. The Board continued discussion and then Lee made a counter-motion to charge Hannah a one day non-member fee and allow her to attend both days. After more email discussion, Nick seconded Lees counter-motion. A vote was taken on Lee's counter-motion and majority was not reached.

On August 22nd the Board had a conference call and after discussion Lee withdrew his counter-motion and Bj withdrew her original motion. After more than 50 emails and a conference call the Board agreed to allow the Saline County Emergency Management a complimentary 1-day pass to the 2014 KAM Conference that could be used as two half days. This was done in exchange for the Saline County Emergency Management providing services to KAM in the way of meeting facilities for the past three years.

Kansas Association of Mappers
Executive Board EMAIL
August 30, 2014

Lisa sent an email explaining that she would be out of commission for a little while due to medical reasons and explained that she would understand if the Board wanted to find someone to replace her. The Board all agreed that she was doing a good job and they would "muddle along" until she can come back.

Kansas Association of Mappers
Executive Board Meeting
Tuesday September 9, 2014
Salina E.O.C. - 255 N 10th
Salina, Kansas

1. Introduction and Opening Remarks

President Gail Ogle called the meeting to order thanked everyone for coming. She also thanked Pam for covering in her absence at the last meeting.

Attendance:	Gail Ogle	Pam Cannon
	Susan Schulte	Nick Callaghan
	Bj Wooding	Cara Mays
	Kristen Jordan	

Also present via phone at times during meeting: Lee Allen

Absent: Lisa Olson

2. Approval of Minutes – Susan sent the Board, via email, the minutes from June 27 – August 30, 2014 prior to the meeting. Kristen made a motion to approve all of the minutes. Bj seconded. Motion carried.

3. Treasurer’s Report – Lisa previously emailed the Treasurers report to the Board since she was not going to be at the meeting. Nick moved to accept the Treasurers report as emailed. Cara seconded. Motion carried.

4. Past President’s Comments – Lee no comment – absent.

5. President Elect’s Comments – Pam said she had signed the contract with the hotel for the 2015 conference. Nick said we really need to promote it being the 30th Anniversary of KAM next year.

6. Director’s Comments

Nick Callaghan – No Comment.

Cara Mays – No Comment.

Kristen Jordan – Kristen said the Python class went well. She thanked the Board for the gift card. She said that working with program committee and noticed a “whoops” in pricing for the student conference fees. She reported on the numbers of vendors and attendees signed up as of last night when she checked.

Bj Wooding – Bj said she had a local surveyor approach her about the KSLS possibly talking to legislature about changing requirements when filing documents. He wanted to know if KAM would be supportive in this change if they go through with it. She told him she would visit with Board to make them aware this might be in their future. She then asked when or if we wanted to wear the KAM shirts. We decided to discuss this under new business.

7. Committee Reports

Awards – Lisa Olson- Susan reported that the same awards used last year would be used again. She also said a deadline for the committee to choose winners is set.

Designations - Pam Cannon –Pam reported that there is a new member wants to take KGISD and he just made it in time. Pam asked Bj to proctor the class on Monday and she agreed. The Board then discussed classes Sherry is doing for NG 9-1-1. Pam said she had a “put a blurb out” for designations and people not having points. She explained that many would be dropping off because this is the end of the 5 years. She then talked about the gifts.

Education – Melissa Crane: No report from Melissa. Gail thanked Kristen for doing the Python class. She talked about the Education Committee continuing to offer classes. She expressed her thoughts that the Education Committee should do the Education at the Conference not the Program Committee. Nick asked why the Education Committee couldn't do that for the Conference.

History - Judy Palenske: No report

Membership – Bj Wooding – Bj reported that she has six or seven that she need to send packets to. She said she had two from a long time ago that she hasn't sent packet to yet. She said she sent out flyers to Universities and we have picked up one new member and others are considering it also. She elaborated on the University progress and said she hoped that the new member, a WSU Professor, coming this year would encourage his students to attend next year when the Conference is in Wichita.

Nominations – Shonda Sauseda – Gail said she called Shonda. Shonda said she wasn't getting emails very well. The Board then discussed nominations.

Legislation – Ed Crane: Ed Crane sent an email saying not much going on until they get new Governor. He did touch briefly on water, well drilling and fracking. DASC funding was discussed. Kristen thanked Bj for speaking up at for them at the Legislative Policy Board meeting.

Program – Jessica Frye, Chair – Nick said they are waiting on conformation of a couple of repeat sessions and they need instructor for metadata sessions. Kristen said to ask John Durham. Gail said she needed to change the Conference schedule and do the past-presidents reception with the new member reception. She also asked for someone to help her shop for refreshments Tuesday. Kristen said she would help on Tuesday afternoon. Nick then asked about MMA member swap. We didn't have member that was able to go so the swap didn't occur.

Publication – Dan Rose Chair with David Lawrenz & Cara Mays (newsletter) & Kristen Jordan (social media) – Kristen said she is getting ready to publish newsletter. Cara discussed lack of getting articles and various ways to try and get articles. She said if anyone has any other ideas to let them know.

8. Old Business

- A. **Lifetime Membership/Honorary PKM** – Pam said they had found where George Donatello was a Lifetime member and was an Honorary PKM. She continued saying his PKM designation was not maintained by turning in points. Pam went on to say everything found said it had to be maintained without exception, so he lost the PKM.

Gail said she thinks we need to further define the Lifetime membership and decide what criteria will be used to determine it as well as any designations. Bj said she felt that a lifetime membership was just as it states for a life time. She explained why she felt the Lifetime Membership and Honorary PKM were awarded to George Donatello. She noted a couple of others that might be candidates for the Lifetime Membership. Pam said we need to set standards and gave examples of others that have retired and not received anything. Most of the Board was unaware of the history behind him receiving the PKM award until Bj explained it. Pam then said, in regards to George's Honorary PKM, that she doesn't have a problem with him keeping it since he is the one that wrote it. Bj suggested giving a "one time and one time only honorary to George" and not even consider giving any honorary designations down the road. She agreed that we need guidelines to define lifetime membership and said she was willing to write down some guidelines before the next meeting. Bj made motion to grant Honorary Lifetime membership and honorary PKM to George Donatello. Kristen said the Honorary Lifetime membership is already in the minutes so Bj reworded her motion to grant George Donatello the Lifetime Honorary PKM. Nick seconded. Motion carried. Gail asked Pam to help Bj with the Lifetime Membership guidelines. Pam agreed to assist when she had time.

- B. Travel Reimbursements** - Gail explained that she was absent for the meeting when reimbursements were discussed and she wasn't sure if a decision was made. She called Lee for this topic. The Board then entered a lengthy discussion about travel reimbursements to the Board and to members. It was noted that we are stewards of the membership fees and we need to be respectful of spending. After discussing various ideas and reviewing the Constitution and the Bylaws it was decided to follow what was already established in the Bylaws and Constitution.

9. New Business

- A. Educational Grant** -Gail passed out a spreadsheet that identified all recipients from 2009 - 2014. She gave examples of issues with use of this grant. Bj noted people that many members can't attend the Conference due to finances. Gail gave a few examples too. Pam then voiced her thoughts about MAGIC not supporting their own people. She said she doesn't want to see KAM doing that. The Board continued a lengthy discussion concerning various ideas for the Grant. The Board agreed that we need to be more aggressive on getting the word out about the availability of the Grant. Kristen moved to approve Linda Seibert's Application for the Education Grant for the 2014 KAM Conference. Bj seconded. Motion carried.
- B. Announce 2015 Venue** - Pam started by saying she appreciates the face to face discussion so much more than a Conference call or email. Then she informed the Board of the Venue she chose for the 2015 Conference.
- C. Non-registered Conference people attending social functions at KAM** - Gail explained that we need to discuss the possibility of having a guest fee for Conference social events. After a lot of discussion concerning food and drink costs. Lee said that there are usually less than registered actually show up so it has never been an issue. His suggestion is that we keep it status quo. Bj said "but then it was such a hassle with Hannah and it was the same thing". Nick said that if he could "flash back" to the discussion 3 weeks ago we probably wouldn't be having this discussion today. Kristen added that we, as Board members, need to

research Bylaws and Constitution before we have another discussion on something that seems like an “auxiliary issue”. The entire Board agreed.

D. Shirts – Bj asked if any Board members want to wear the shirt we got last year. The Board had several suggestions for identifying Board members such as pins, ribbons and tee-shirts. The Board decided to email Jamie with CMP and see if she has access to ribbons.

10. Next Meeting – Tuesday October 7, 2014. Dinner in Restaurant 6:30 p.m. then move to Presidential Suite for meeting. The New Member/Past President reception with the Board is going to be changed to Wednesday from 5:00 p.m. to 6:00 p.m. Then the vendors will follow at 6:00 – 8:00 p.m.

11. Hotel Rooms – Gail explained to the Board how she assigned room “specials”. She explained that Lee was going to have to drive back and forth from the Conference. The Board discussed various options to enable Lee to stay at hotel. Gail asked for Constitution and Bylaw clarification on paying for a room. Susan suggested having Lee and Nick share a room and pay for extra night or two. After sharing was approved, Bj moved to fund two extra nights for Lee and Nick. Kristen seconded. Motion carried.

12. Adjourn – Susan made a motion to adjourn. Kristen seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
September 11, 2014

Gail sent an email to the Board concerning including advertising in Conference packets from a vendor that is unable to make it to the Conference after originally signing up to be an exhibitor. After several emails between Board members, it was decided to not allow “free” advertising in packets due to the fact that KAM offers so many different ways to advertise. Then the Board discussed allowing vendors to advertise in the packets for a “fee” and an amount for this type of advertisement if it is going to be allowed. Nick suggested exploring the advertising avenues already set or perhaps allowing this type of advertising option to be set in the Conference brochure. Gail thought we needed to have a conference call and discuss more and set a call time for 3:00 p.m. On the conference call, all available Board members discussed the fees for advertising being included in the Conference attendees’ materials. Nick made a motion to set the fee for vendors not attending the Conference, but placing handouts in the attendees’ material at \$55.00. Kristen seconded. Motion carried. Gail will call Jamie and let her know the decision. Meeting adjourned.

Kansas Association of Mappers
Executive Board EMAIL
September 12 - 15, 2014

Gail sent an email to the Board saying Nick received an ad for custom t-shirts and he designed one for the Board. She shared his design and wanted to know what everyone thought about purchasing a shirt. After discussion and a survey it was decided that Board members would purchase a Tee-shirt with KAM emblem on it from a vendor Gail located. Members can pay Gail for the shirts.

Kansas Association of Mappers
Executive Board EMAIL
September 15, 2014

Kristen sent an email asking if anyone was updating the KAM Facebook page. No one except Pam was doing anything with it. She had made a few posts in relation to the upcoming KAM conference.

Kansas Association of Mappers
Executive Board EMAIL
September 23 2014

Gail sent email regarding John Cowan Scholarship winner and the conference. She said he's planning on attending on Thursday and she plans on introducing him to membership and having him present during the "Un-conference".

Kansas Association of Mappers
Executive Board EMAIL
September 24 2014

Lisa sent an email to Board with questions about a member that registered for the 2014 KAM Conference. After discussing all of the details, all questions were answered and it was easily resolved.

Kansas Association of Mappers
Executive Board Meeting
Monday October 6, 2014
Four Points by Sheraton – Presidential Suite
Manhattan, Kansas

1. Introduction and Opening Remarks

President: Gail Ogle called the meeting to order

Attendance: Lee Allen Gail Ogle
 Pam Cannon Susan Schulte
 Kristen Jordan Cara Mays
 Bj Wooding Nick Callaghan

Absent: Lisa Olson

Also present: Jessica Frye & Jamie Schieber

President Gail Ogle welcomed everyone thanking them for helping this year.

2. Approval of Minutes – Kristen moved to approve the September 9th – September 24th minutes as emailed. Bj seconded. Motion carried.

3. Treasurer’s Report – Lisa had previously emailed the treasurers report and Gail explained how she was going to use a slide to present the treasurers report during conference. Lee moved to accept the Treasurers report. Kristen seconded. Motion carried.

4. Past President’s Comments – Lee said it has been “great to serve on the Board the last seven years”.

5. President Elect’s Comments – Pam said it’s been a good year and all joking aside next year will be “great too”.

6. Director’s Comments

Cara Mays – Cara said “thanks it’s been a good year”.

Nick Call – No comment.

Kristen Jordan – Kristen said shirts look good. She then added she was glad to serve as director.

Bj Wooding – No comment.

7. Committee Reports

Awards – Lisa Olson- Susan said she brought the awards. Kristen said she would print a list of the award winners for Gail to announce.

Designations - Pam Cannon – Pam discussed when the designation awards and John Cowan Scholarship would be done.

Education – Melissa Crane: No Report.

History - Judy Palenske: No Report.

Membership – Bj Wooding – Kristen is going to print off a new member list for Bj. The Board discussed pronunciations and Bj noted that she has packets for new members.

Nominations – Shonda Sauseda: Gail reported who had been nominated for the open positions on the Board.

Legislation – Ed Crane: No Report.

Program – Jessica Frye, Chair– Jessica said, “all is good”. She did report about a couple of small issues and the resolutions. Jessica explained things planned like Judy’s picture PowerPoint. Lee asked about the Yapp App cost and Jessica said it was free.

Publication – Dan Rose Chair & David Lawrenz & Cara Mays (newsletter) & Kristen Jordan (social media) – Kristen said the newsletter was published.

8. Old Business

A. **Second Banner –** Lee said he hadn’t designed it yet so he is going to set up a banner contest.

9. New Business

A. **CONFERENCE –** Jessica reported that the Conference will be under Budget. The details of the Conference were discussed further and it was decided the deadline for all ballots would be at 5:00 p.m. on Thursday. Jessica asked the Board to thank the exhibitors as they are getting harder to get. She continued telling the Board about ideas she had seen at other conferences regarding vendors. She said she would send information on these ideas. She continued saying that during MAGIC years others states don’t have their conferences. The Board discussed various ideas for vendors.

B. **SWAG –** Bj said we need to get a complete inventory of the “swag” for KAM. Kristen gave a rundown of the “swag” we have on hand now. The list included 8 boxes of KAM post-its, port folios, 1 box GIS day grocery sacks, 2 tee shirts-GIS days, less than 2 dozen key chains and books. Bj said she puts key chains, post-its and books, which are dated, in new member packets. She added we need to do something about the books. The Board asked Jessica if there would be any extra swag from this year to add to existing supply. She replied we should have some remaining.

C. **KU GIS DAY-** Kristen offered to work the KAM booth at the KU GIS Days if anyone else would be available to help. Lee and Pam said they would check to see if they can help. Bj moved to have the KAM Booth at KU GIS Days. Lee seconded. Motion carried.

10. Next Meeting – The next meeting date for the Board is at KAM Business meeting at the Four Points by Sheraton on October 8, 2014.

11. Adjourn – Lee made a motion to adjourn, seconded by Bj. Motion carried.

Kansas Association of Mappers
Opening General Session
Wednesday October 8, 2014
Four Points by Sheraton
Manhattan, Kansas

President Gail Ogle opened the 29th Annual KAM Conference and called the business meeting to order. She spoke briefly about the State Emergency Response Team. Jesse Smith said there were twelve response team members “on paper” at this time. Gail encouraged KAM members to sign up. She thanked the vendors saying, “Without them there is no us.” She introduced the vendors and their level of support.

Gail then introduced and thanked the Board members. She said the focus of the Board this year was on how we could better serve KAM members with more educational opportunity at a reasonable cost and Educational Grants. She told the members about the Basics of Programming in Python taught by Kristen. She asked everyone to suggest a topic and who could teach it to continue with the educational opportunities.

Gail then explained requirements for the Educational Grant offered by KAM and encouraged everyone eligible to apply. She noted that over the last several years there were only like five or six KAM members that applied for the Educational Grant.

Gail gave the Treasurers report in Lisa’s absence. She encouraged everyone to contact Lisa Olson with any questions. Lee moved to accept the Treasurers report as presented. Steven Rice Jr. seconded. Motion Carried.

Gail then read the one of the nominations received for each of the awards and announced the winner.

First award was for Outstanding Mapping Project and that award was presented to Micah Seybold, City of Lawrence, for his Transit System Map project that has been published in ESRI’s Map Book.

The Second award for Most Prestigious Cartographer/GIS Professional was awarded to Elaine Bryant, KDOT.

The Third award for Most Valuable Member and was presented a very deserving recipient, Sherry Massey, Dickinson County.

The Final award for George Donatello Lifetime Achievement was awarded to Susan Williams, KDOR/PVD-retired. Susan was not able to make it to Conference to receive her award so Melissa Crane accepted it in her place. Melissa read a text to the KAM members from Susan.

Bj Wooding introduced and welcomed new KAM members.

Gail then told the KAM members of the Board Nominations that had been received:

For President Elect-Kristen Jordan
For Secretary-----Susan Schulte

For Treasurer -----Lisa Olson
For Director -----Becky Bartley
Chris Brown
Elias Martinson
Bj Wooding

Gail called for nominations from the floor for any of the Board positions. No additional nominations were received. Pam moved the nominations cease. Nick Callaghan seconded. Motion carried. Gail told the members voting would close at 5:00 p.m. Thursday.

Gail announced that the map gallery will be on screen during the conference in the main area with vendors. She also said that the new member/past president reception and hospitality room location. A few other conference related items were announced.

Lee made a motion to adjourn the meeting to reconvene on Friday. Cara seconded. Motion carried.

Kansas Association of Mappers
Closing General Session
Friday October 10, 2014
Four Points by Sheraton
Manhattan, Kansas

Gail opened meeting and thanked everyone for making the Conference a great success.

Gail then called Jean Edwards and Carol Klopfenstein to award designations. Jean recognized all KM, PKM and KGISD in the audience. She encouraged all to apply for designation test. She explained the point system and how it works on 5 year rotation. They then recognized Sharon Holt KM, Pam Dunham KM and PKM, Beau Dealy KGISD and Margaret Kershen KM. They encouraged everyone to keep their points up. Carol then introduced new KGISD David Hughes and gave him his award and gift.

Gail then announced the Map Gallery Winners:

Cartographic Excellence: Riley County Road Map - Sherie Taylor, Riley County

Analytic Excellence: Northeast Community Park - Jared Tremblay, City of Manhattan

Web App: Manhattan Cemetery Map - Jared Tremblay, City of Manhattan

People's Choice: Trip to England - Tim Hensley, ESRI

Gail then thanked Jamie with CMP, Jessica Frye and the entire program committee for all the hard work that made the conference a success. She asked everyone to do survey so we know what to improve on next year. She announced that there were leftovers and asked everyone to help themselves.

Gail then turned attention to election results for the Board positions. She noted that only 53 people voted and there were 110-115 in attendance. She said the Director race was extremely close then announced the newly elected Board members and Board members still serving their terms.

President.....Pam Cannon
President Elect.....Kristen Jordan
Past President.....Gail Ogle
Secretary.....Susan Schulte
Treasurer.....Lisa Olson
Director.....Nick Callaghan
Director.....Cara Mays
Director.....Chris Brown
Director.....Elias Martinson

Gail then asked all Board members to come to the front to be sworn in and have a picture taken. She then handed the gavel to new President Pam Cannon and joined the group for a picture.

Pam thanked the Program Committee for all of their hard work. Then she announced the date and location for the 30th KAM Conference. It will be held October 5-8, 2015 at the Hotel at Old Town in Wichita Kansas.

Pam encouraged members to apply for the Education Grant and sign up for a Committee. She thanked everyone for the food donations to the food banks in Manhattan.

Pam told the Board there would be a meeting immediately following the close of the Conference.

Pam and Jessica Frye drew for the Prizes. David Sterns and John Hensley each won a one person 3 day go kit. Winners for smaller ESRI prizes were Cris Bilby, Kevin Hennes, Eileen Battles, Mike Dulin, Elias Martinson, David Hughes, Pam Dunham, Mike Atillio and Michelle Sorrell.

Eileen Battles moved to close Business meeting. Nick Callaghan seconded. Motion carried.

Kansas Association of Mappers
Executive Board Meeting
Friday October 10, 2014
After Conference - Four Points by Sheraton
Manhattan, Kansas

1. Introduction and Opening Remarks

President: Pam Cannon called the meeting to order.

Gail Ogle	Kristen Jordan
Susan Schulte	Chris Brown
Nick Callaghan	Elias Martinson
Cara Mays	

Lisa Olson was absent.

3. President's Comments Pam welcomed everyone to the Board.

4. Past President's Comments – Gail said, “Thanks for the awesome year”.

5. President Elect's Comments – Kristen welcomed new Board members and congratulated Gail on a successful conference.

6. Director's Comments

Nick Callaghan – Nick just said well done on the program.

Cara Mays – No Comment.

Chris Brown – No Comment.

Elias Martinson – No Comment.

Pam told the Board she found documents on Marti Woods and George Donatello and that information was fixed in the computer.

Elias agreed to sign up for the program committee. It was agreed the password for the website needs changed. Kristen said she would like to get someone to work on website too. Elias agreed to assist with website.

Kristen asked if anyone would like to help her with KU GIS Day. Nick suggested also having K-State GIS day too. Pam said maybe with David Hughes we could also do a WSU GIS day.

The next Board meeting location was discussed. It was agreed we need to meet in a location where Banking information can be changed. Nick volunteered to hold next meeting at his home in Topeka. The meeting will be December 4, 2014, at 11:00 a.m. Nick will send address of location and directions.

Kristen moved to adjourn the meeting. Gail seconded. Motion Carried.

Kansas Association of Mappers
Executive Board EMAIL
October 13, 2014

Kristen sent an email to the Board asking for their input on the reorganizing of the KAM website. Board members gave Kristen some feedback and compliments on the changes. Eli agreed to work on the header on the website. A forum was added and got positive comments.

Kansas Association of Mappers
Executive Board EMAIL
October 26 - 28, 2014

Cara sent an email to the Board noting a conflict she had with the next scheduled meeting. The Salina NG 9-1-1 training is on the same day. After determining that banking information and only two Board members are attending the training, the meeting date of December 4th will remain unchanged.

Kansas Association of Mappers
Executive Board EMAIL
November 5 - 7, 2014

Pam sent the Board and this year's Program Committee an email that contained a copy of the MMA Newsletter with Mark Duewell's "summary" of the KAM Conference. She then asked the Board to try to come up with ideas to involve and promote our vendors in a "more positive light". She shared five ideas that have been used in the past and ask everyone to try to find more ways to promote the vendors.

Kristen replied with an email outlining the dollars and percentages that Exhibitors and Attendees contribute to KAM. She pointed out some issues to consider increasing the number of exhibitors. She continued giving some ideas about improving interaction between attendees and vendors. She suggested maybe an "introvert cheat sheet" be used by membership to start conversations with vendors.

Chris suggested in his email that there be tracks organized by "subject types per day" possibly increasing day attendance. He also suggested diversify the membership somewhat and new vendors might attend. He too liked the "cheat sheet".

Eli asked if conference survey results have been received yet. Pam sent the Conference results for the Board to review.

This discussion will continue at the December 4th meeting after everyone has a chance to review survey results and come up with more ideas.

Kansas Association of Mappers
Executive Board EMAIL
November 18 - 19, 2014

Lisa forwarded an email to the Board concerning the Salina Surveyor Conference in January. She asked if we wanted to have a Booth again this year. There were a few opinions voiced through email. The discussion will be continued at the December 4th meeting.

Kansas Association of Mappers
Executive Board Meeting
December 4, 2014 @10:30 a.m.
Nick Callaghan Home
Topeka, Kansas

1. Introduction and Opening Remarks

President: Pam Cannon called the meeting to order.

Attendance: Pam Cannon Kristen Jordan
 Lisa Olson Nick Callaghan
 Kristen Jordan Cara Mays
 Chris Brown Eli Martinson

Absent: Susan Schulte and Gail Ogle

President Pam Cannon welcomed everyone. Prior to the meeting she and Lisa went to Bank of America to sign new signature card and will obtain her debit card. As a result of the bank visit, Lisa will talk with BOA and see what options we have for deposits and accepting credit cards.

2. Approval of Minutes – Pam asked for approval of the minutes. Kristen moved to approve the October 6th – November 19th minutes as emailed. Chris seconded. Motion carried.

3. Treasurer’s Report – Lisa reported that our balance in the checking account is \$41,139.71. Lisa stated that she did not think we had been billed from the hotel for the conference expenses so the comparison report Pam had requested did not accurately reflect the difference between this year and last. Nick got a phone call from Jaime during our meeting; he relayed the information about not being billed. Jamie said she would look into it and get back with us. Later in the meeting Jamie notified Pam that she had contacted the hotel again and the hotel will send a bill, they stated they didn’t have the correct address. Chris made a motion to approve the Treasurer’s Report. Eli seconded. Motion carried.

4. Past President’s Comments – Absent. No Comment.

5. President Elect’s Comments – Kristen asked for head shots of Eli and Chris for the Board section of the website.

6. Director’s Comments

Chris Brown – No comment.

Nick Callaghan – Nick said that his new position with A.O.S. can be put in the newsletter now that it’s public. He also requested his former position with Shawnee County be posted on the website.

Eli Martinson – No comment.

Cara Mays –No comment.

7. Committee Reports

Awards – Lisa Olson, Chair: No report.

Designations – Carol Klopfenstein, Chair: – Pam commented (in Carol’s absence) that Webinars might be a way to earn continuing education points for designations but it would be hard to “police” about whether people had really completed the Webinar but it’s something to consider.

Education – Gail Ogle: Gail was absent and had no report. Kristen did say that Jesse and Mike were creating a class for Open Source GIS Software. Chris commented about the western side of the state not having GIS people and AutoCAD users not having any interest in learning new stuff.

History - Judy Palenske: No Report.

Membership – Bj Wooding – No report.

Nominations – Shonda Sauseda: No report.

Legislation – Ed Crane: No Legislation report but wanted to say Merry Christmas to all.

Program – Eli Martinson, Chair– Eli jokingly stated that he feels no pressure creating a program for the 30th Anniversary KAM Conference. Pam gave him some information on parting, hotel, etc.

Publication – Dan Rose Chair & Cara Mays (newsletter) & Kristen Jordan (social media) – Pam said she had received Dan’s Out of Office Auto Reply when she requested a committee report. However, there was discussion regarding changing the format possibly to e-news or a blog and/or sending out monthly short stories for members to read instead of the entire newsletter. Another idea thrown out was advertisement in the IAAO publication or using social media more.

8. Old Business

A. CMP Contract – Pam asked for comments on the new contract with Custom Meeting Planners. Pam stated that the contract is \$8580.00 which reflects an 8% increase or \$630.00 from last year. Nick asked Eli how the Program committee felt about working with Jaime if it was a good experience or not. Eli reported that the experience was a good one and they appreciated the service Jaime provides. After discussion, Kristen made a motion to approve Jaime’s contract as presented. Eli seconded. Motion carried. Pam stated she will sign and return the new contract by Monday.

9. New Business

A. CONFERENCE SURVEY– Nick said it looked like everything went well overall. Kristen said she will try to take the time to look at speakers that are consistently ranked poorly and we should look at rotating out those speakers. Pam brought up the fact that we don’t want it heavy in vendor sessions and to make sure people are aware of vendor sessions as such. Eli suggested we pitch the vendor sessions as a “vendor theater”. Kristen suggested we change the booth idea if we need to and adjust the price. Chris brought up the fact that a lot of vendors don’t appear interested in talking to people even when approached at their booth. Kristen said we need to look at helping take out the gap between vendors and regular employee attendees. Nick

suggested we minimize the blocks we allow vendors to have. Kristen brought up the fact that we are facing the NG911 involvement by vendors for the 2015 conference. Pam and Chris stated that we have to be careful that we don't appear to be an A.O.S. conference with so many of the Board members working for A.O.S. now. After much discussion the Board decided that the Program Committee needs to look at whether a person is a vendor or a regular presenter. Chris said that a person he had talked with said they don't go to KAM anymore because there wasn't really anything that appeared worth going to. Eli asked about how many people we have looking at our social media. Nick suggested we get our information to more publications such as IAAO, etc.

B. BOOTH AT SURVEYORS MEETING IN SALINA – After lengthy discussion regarding the value of sending someone to the conference, it was decided to try it one more year and send Eli and his surveyor since they are only an hour away. Cara made a motion to send Eli and provide a \$50 gift card and a one day pass to the 2015 KAM Conference for the prize drawing. Nick seconded. Motion carried. Eli will obtain the contact information from the winner.

Pam asked if there is swag to send to the surveyor's conference. Kristen said we have various items left including tons of post it notes. Nick then presented information he received from Gail. She said that a person had requested a shirt from KAM. So maybe we should think about a shirt for the 30th Anniversary Conference to use as a giveaway instead of champagne glasses like we did for the 25th.

C. UPDATE CONTACT INFORMATION FOR OLD/NEW MEMBERS -- Pam requested contact information for anyone that has changed information and new members especially cell phone numbers for days people are not in the office and are traveling to our meeting. Kristen will set up a forum for that so we don't have to use email. Pam brought up the need to change the password on the website. Kristen requested she let her know what she wants it changed to.

D. 2015 CONFERENCE - Pam called for other business. Kristen presented the idea of a mini conference for 2016 because it will be a MAGIC conference year. Locations were discussed and Pam reported who had responded as far as conference sites and advised Kristen start looking for a location now. It was mentioned that little KAC and KAC might be an opportunity to push the KAM conference but it might be too expensive to have a booth at KAC.

10. Next Meeting – The next meeting date for the Board is Thursday February 19, 2015 @ 11:00a.m. in the Salina EOC (providing we can reserve the room). We are brown bagging it for lunch.

11. Adjourn – Eli made a motion to adjourn. Cara seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
December 5-29, 2014

Lisa sent an email asking for the Boards thoughts concerning the second banner then asked again in a second email a few days later. The Board members weighed in on what they wanted conveyed on the banner. Lisa sent the Board a Chase's first banner design to review and critique. Nick suggested getting colors and font same on lettering so if both banners are used in booth at same time that they would look "similar in feel". On January 5th Lisa sent the Board the Chase's revised design. Side note Chase Sterling is Lisa's newly hired GIS tech for Seward County.

In the second email Lisa also asked about who was handling the registration for the Salina Surveyors conference. After several days and emails, it was decided to skip the Conference this year and revisit the idea next year.

Kristen then added another topic for conversation. She had checked with KRWA to discuss holding a joint training for QGIS and who would pick up costs for venue and how other items would be handled. Kristen relayed this all to Board members and several voiced opinions on how everything should be handled. After a lot of emails and opinions it was decided that the Education Committee should handle these details and consult with Board when necessary.

Kansas Association of Mappers
Executive Board EMAIL
December 9-18, 2014

Kristen sent an email to board members concerning an education grant that was received. Kristen made a motion to approve the \$425.00 Education grant application for Shonda Sauseda to attend URISA. Cara seconded. Motion carried.

Kristen forwarded an email to the Board that Dan Rose sent her explaining that the Newsletter would not be going out as planned and explained why.

Kansas Association of Mappers
Executive Board EMAIL
December 16, 2014

Kristen sent email to Board to inform them the Publication Committee was having a conference call to discuss ideas for revamping newsletter in 2015. After the call, Kristen sent Board an email stating their suggestions.

Kansas Association of Mappers
Executive Board EMAIL
December 17, 2014

Lisa sent an email with hotel charges for the 2014 KAM Conference for the Board to review. There were some charges that were not recognizable. After the bill was corrected, Lisa informed everyone of the correct amount and paid the bill.

Kansas Association of Mappers
Executive Board EMAIL
January 5, 2015

Lisa requested moving meeting date because neither she nor Susan could make the next meeting date. After Kristen sent a Doodle Poll, the Board agreed to move the meeting to February 10, 2015, @ 8:00a.m. The meeting will still be held in the Salina EOC.

Kansas Association of Mappers
Executive Board EMAIL
January 8, 2015

Dan Rose sent the newsletter to the Board to for proofing and requested all comments be returned by noon January 9th. Eli included the Board in an email concerning revisions to his article he sent to Dan Rose. The Board will hear all details concerning this issue at their meeting on February 10th.

Nick sent an email concerning making the “KAM experience better”. He pointed a couple of things out that might be options for us. He then attached a link to a website to see how they handle their symposium and membership. He asked the Board to thoroughly view the site.