

Kansas Association of Mappers
Executive Board Meeting
February 10, 2015 @11:00 a.m.
E.O.C.
Salina, Kansas

1. Introduction and Opening Remarks

President: Pam Cannon called the meeting to order.

Attendance: Pam Cannon Kristen Jordan
 Gail Ogle Lisa Olson
 Nick Callaghan Susan Schulte
 Kristen Jordan Cara Mays
 Chris Brown Eli Martinson

Also present for part of meeting: Drew Bean, Judy Palenske and Dan Rose (via phone).

President Pam Cannon welcomed everyone and thanked them for making the trip. She told the Board the new bank debit card was activated.

2. Approval of Minutes – Kristen made a motion to approve the December 4, 2014, minutes as corrected. Gail seconded. Motion carried.

3. Treasurer’s Report – Lisa reported that our balance in the checking account is \$29,043.57. She also reported that the pay pal total and stack of checks Kristen just gave her is not included in that number. She added that everything for conference was paid except that we haven’t received a billing for the trolley. Susan made a motion to approve the Treasurer’s Report. Gail seconded. Motion carried.

4. Past President’s Comments – No Comment. Pam ask Gail about the Scholarship and Gail replied that it was about time to get that going.

5. President Elect’s Comments – Kristen said she didn’t have much to say except that we do need to switch our passwords for this year. So she told Pam to come up with passwords. Pam asked Kristen if she had any information about next year’s conference. Kristen said she had “ballpark schedule” worked up since 2016 will be a “mini-conference”. She said she is looking at the Topeka – Lawrence area. She continued saying Jamie will start looking at hotels after she returns from Missouri Mappers Conference. Pam asked if post conference classes would be offered since the conference wouldn’t be as long. Kristen told the Board various ideas and details she had for the conference, vendors, schedule and social mixer. Gail asked Kristen if she was on program committee. Nick explained that this is for the 2016 conference. Then he went on ask if the Board was comfortable to have a mini-conference. The Board discussed whether or not a vote was necessary to make a change to the traditional conference. Kristen said it was not necessary and explained why. Pam said we would really need to promote that a mini-conference during MAGIC years is how it is going to be in the future. Chris said that it needed to be done as early as possible due planning and budgetary purposes. Pam asked if a survey should be done to introduce the mini-conference to the membership even though response is usually minimal. Kristen said she didn’t

think it was necessary but she could do it. Chris said he liked some of her vendor ideas and thought they might steal them to use this year.

Pam said we need to contact the committees for their budget requests. Eli said he planned on getting those amounts at their next Program Committee meeting and will have budget amounts for the next meeting. Gail said that there hadn't been budgets since Amber Reynolds was Treasurer until last year when she remembered to ask committees for them. Lisa and Gail told the Board that they only received a few budgets last year. Gail told Kristen not to ask Legislative committee for a budget because they are not allowed to have money. Pam said she would send out a letter to everyone and ask for a budget.

Pam then changed the subject and asked Lisa to tell Chase thank-you for the web-banner design and banner design.

6. Director's Comments

Chris Brown – No comment.

Nick Callaghan – No comment.

Eli Martinson – No comment.

Cara Mays – No comment.

7. Committee Reports

Awards – Lisa Olson, Chair: Lisa said she failed to get an article into the KAM Newsletter congratulating the winners.

Designations – Carol Klopfenstein, Chair: – Pam reported that there was one more person that completed their points and would be recognized at the conference.

Education – Gail Ogle: Gail said she had written Nick in on the Education Committee because she was “swamped”. She asked Nick if he had heard anything from KRWA. Nick said he hadn't heard anything but he thinks it's a good thing to go forward with as soon as possible. Gail said she had received a request for the parcel fabric course to be taught. Eileen followed up with that and has tried to find possible instructors. Gail said she didn't know of anyone that would be qualified except maybe Judy Palenske, Drew Bean and vendors. Gail said she thought the parcel fabric would be a good course to teach. Kristen said maybe we should get an ESRI instructor. Nick told the board about the “tag team” effort done at the Missouri Conference and how well that went. He suggested getting that team to teach it. Gail said she had their contact information. Nick said Ed organized the training and ESRI provided the training free. Pam said if people are interested we should pursue it. Nick then went back to the python with Q-GIS. He said if everyone is comfortable with them paying for everything and having their contacts come and KAM get remaining seats available. Chris said he's not comfortable we are developing the class then they pay for room and their people are benefiting from KAM organization without paying membership fees. Chris asked if we can talk about this when we get to New Business.

History - Judy Palenske: First, Judy was happy to find out she has a budget. She then reported that she had been approached by Dan Rose and he wants all of the past newsletters scanned so they can be put on Google storage. Judy said she would do it but she doesn't have a scanner. The Board discussed how all the other documents are stored. Gail said if we are to scan everything we need to find someone that has a high speed scanner. Kristen

suggested a document scanning service do everything for us. DASC was suggested as a place to possibly store the digital information. Pam summarized saying that if Judy wants to put it into her budget to have all of the documents scanned with a service and take the documents herself.

Membership – Bj Wooding – Pam reported for Bj saying that she had 5 new members since the conference. Kristen noted that it is six including Jamie. Pam also noted Bj said in a previous email that KAM and KSLS had been exchanging booth space for as long as she could remember. She didn't know if there was a formal agreement but KAM has gone to Surveyor's Conference in the Fall and to the January seminar several times. It has been several years since KSLS has had a booth at KAM. She said the conferences are close in dates and added that one very active KSLS member and wants a closer connection with KAM. Judy excused herself from the meeting so she could return to work.

Nominations – Shonda Sauseda: No report.

Legislation – Ed Crane: Pam reported that Ed sent an email saying he hadn't heard anything. They are focusing on budgets at this point but he feels like at this time no news is good news.

Program – Eli Martinson, Chair– Eli reported to the Board the progress the program committee is making on the planning the conference program. They had volunteers sign up to do various "tasks". They are narrowing down some lists so Jamie can call and get numbers for the budget. He reported that they are looking into various types of sessions, lightning talks and breakout workshops. They are also working on new ways to soften the line between vendors and members. He also told the Board of some of their ideas for vendor sponsorship. The Board shared many ideas on ways to handle "vendor packages". Eli also shared ideas the Program Committee had for the Map Gallery. He said a couple of people wanted to involve students. Kristen then informed the Board that David Hughes, KAM member and WSU professor, emailed Ed Crane about WSU maybe partnering with KAM at the conference. Gail told Eli about Missouri conference and how they have a "student track" and how it might be something he might want to look at. Eli also asked about the give a-way for the Conference. The Board discussed varieties of give a-ways and using sponsorship or not. Gail told Eli she had another idea for another class; then suggested a room where people could go in and do some mapping or poorer countries. Kristen suggested maybe mapping for some of our Kansas counties.

Publication – Dan Rose Chair & Cara Mays (newsletter) & Kristen Jordan (social media)– Dan Rose joined the meeting via phone, we didn't have a way to do conference call but Cara called him and put on speaker phone. Pam explained that we are ready for publication reports. Dan said he didn't really have a report but he wanted to do a follow-up to a conference call he had with Kristen and Nick. He said he wanted to make changes to the newsletter because there was a lot of effort involved and very little response. So they thought about an email blast very maybe once a month or every other month and cover some high level topics, announcements and articles from our members just like we do now. Dan went over various options and vendor issues that might come up, as well as the possible solutions to them. After a lot of discussion about options for the email blast concerning vendors, details and ads the Board agreed with moving forward with changing the newsletter format. Kristen suggested that she and Cara get with him and hash out the details. Kristen suggested doing the scrolling ad on the website with a fee of \$75.00.

8. Old Business

A. PYTHON CLASS and KRWA – Chris had questions about this class. Kristen said since Jesse had fire at his home no one wants to bother him. Chris said if we don't have anyone to do the training then we can't move on. Chris then went through details discussed in all of the emails we sent back and forth to each other. He said that one line of the emails struck a chord with him and that was it was their ballgame with their rules and not ours. Gail asked what our actual function was in this "co-op". Kristen said they are running low on training ideas and instructors to do the training. Gail voiced concerns about KAM members having seats. Nick said before we make a decision on this we need to get back to KRWA and discuss concerns and details. Gail said that if we do this we will have to increase the cost of attendance for our KAM classes because we will have to pay for instructors in the future. Pam said if we do this we need to get an instructor so in return we should stipulate a number of seats we need for KAM members. The Board discussed various options then Cara suggested that we approach KRWA with our needs and see if they can meet it. Either way we will probably do it.

9. New Business

A. NEWSLETTER MODIFICATION – The Board discussed editing articles submitted for the newsletter. Kristen said that she thinks that grammar or basic spelling errors would be edited but if it is an actual content shift then it needs to go through a more extensive review procedure. Pam voiced her opinion on the changes made to Eli's article as she doesn't like to be misquoted in her local newspaper. Lisa asked if he had received the email to proof ahead of time.

B. KAM ON WIKIPEDIA – Dan explained that KAM doesn't exist on Wikipedia. He explained the information that he would like to see on the site. Kristen said that her issue with doing this comes from all of the mess with Linked-In, Facebook and Twitter. She explained the mess of who has password and who is supposed to be maintaining it. She told the group how she would like to see it handled. She continued saying that "at the same time we already have a website where we are trying to archive our history". She wrapped up saying we already have a number of places where we have to update and ran through a list of areas we have to update. Several Board members agreed with Kristen that simplifying the things we already and doing them really well is the best avenue for us at this time.

C. KAM AND USER GROUPS – Kristen explained that this is about the Python user's group meeting. Gail said that the point of her email was that she knew nothing about us "sponsoring" this group and if she gets an email from someone concerning something we sponsor then she wants to be able to say that we did sponsor it. She said her issue was with like not having knowledge of this sponsorship ahead of time. Discussion followed. Nick said that he could see benefits of being associated with KAM. Pam said if there is going to be points awarded it should be a KAM sponsored or organizational sponsored class. Chris said if the users group to push that content out to all KAM members without driving all the way to Lawrence to attend that would be wonderful. Eli told the Board that there was a forum on the KAM website that the Python users group already uses. Several Board members said they would like to have access to it also. Kristen said all KAM members have access. Susan and Gail both said they didn't sign up because knew they wouldn't be able to go to Lawrence. Chris said that may be something that should be included in the next "email blast". Gail

suggested a “what’s on the KAM website that the typical KAM member doesn’t know about” blog. The Board thought that would be good idea. At some point during this item of conversation Dan ended his connection to the meeting.

D. MAKING THE KAM EXPERIENCE BETTER – Nick couldn’t remember what he wanted to say here. He said we should just move on.

E. KAM COMMUNICATION ASPECT – Most of the Board members feel that emails to make decision between meetings is not a good idea. Pam said she doesn’t always get emails and Lisa pointed out how difficult it is for Susan to keep up with them. Cara said that unless something comes up that we just have to decide on we should just hold on to them until the meeting. Kristen asked if we could have a phone conference call on the months we aren’t meeting here to discuss pending issues. Pam said that would be okay because Gail said she could set up a conference call whenever we need to have one. Nick said he was concerned that the “information flow” was not happening for our Board. He didn’t know what was going on at times. So he feels lost at times and thinks a phone conference on off-meeting months would be good. Pam asked if we need to set one up or if we need to just schedule one if something comes up that needs to be set up. Nick said he thinks conversations are happening and his fear is that conversations are happening and not everyone is aware of what is happening. Kristen said sometimes it is good for items to just set for a bit. Lisa said she isn’t going to call in for a conference call unless something is really happening. Cara added that one time getting on phone for 15 minutes and then the next time talk for 3 hours isn’t happening for her either. Gail said that what she recognizes coming from Pam’s seat that there are a lot of little things that the President can handle without the Board. Gail used changing passwords as an example. But, she continued, there are a lot of little conversations between us, because we are friends, when we discuss an issue and come close to making decisions or make decisions without including the entire Board when they need to be involved. She continued explaining what happens when are in our meeting and someone says, “we talked about it and this is what we decided to do” and there are a lot that aren’t aware anything was even talked about. She said that happened a few years ago when the format of the entire conference was discussed and agreed upon by 3 or 4 people and they got to meeting and everyone else is saying, “When did we talk about that”. Pam agreed and said we need to follow along with legal open meeting rules. Chris said that 2 or 3 members can have a discussion as long as it is not a quorum. Gail added that she doesn’t think anyone does this on purpose, it just happens because we’re all friends and we talk to each other so much. Pam said if there is something that does come up to contact Susan and get it put on the Agenda for the next meeting at that time so it is not forgotten.

Pam said just to recap that any discussion that we need to have, call Susan and get put on agenda. Nick added any ideas need to be added too. Pam said to avoid emails unless necessary. Pam said if we need to have a phone conference meeting to contact her and she will set it up with Gail.

10. Next Meeting – The next meeting date for the Board is Wednesday April 29, 2015 @11:00 a.m. at the Old Town Hotel in Wichita. Eli will contact Jamie to set up a tour and meeting room.

11. Adjourn – Chris made a motion to adjourn. Eli seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
February 27, 2015

Nick forwarded an email sent to him from Eric Kriener. The email told of the passing of Dr. Jim Merchant. Jim's career was spent at University of Nebraska as a Geography Professor. Jim was one of the founding members of MAGIC. He hosted the first MAGIC Symposium in Overland Park, KS in 1988. Kristen said she would get this information added to the announcements on the website.

Kansas Association of Mappers
Executive Board EMAIL
March 30, 2015

Kristen forwarded an email she received from Ed Crane. The email contained an email message from Tim Hensley sharing news that his mother passed and a link to her obituary. Board members then responded to this email.

Kansas Association of Mappers
Executive Board EMAIL
April 1, 2015

Susan sent an email to Board concerning John Cowan Scholarship applications and upcoming deadlines. Pam asked Gail if she had an update on applications. Gail responded that Kristen sent one application to her on March 23rd. She added that application notifications are not coming to her so she was in the dark as to whether there are more applications. She then made a comment on the one application we had received. Kristen confirmed there was only one received to date. Chris asked how word about scholarship gets out. Gail explained the process and then sent the Board the application for the scholarship.

Kansas Association of Mappers
Executive Board EMAIL
April 20, 2015

Pam received and forwarded an email from Jamie concerning the next Board meeting location details and menu. Board members replied to Pam as to their attendance and menu preferences.

Kansas Association of Mappers
Executive Board Meeting
April 29, 2015 @10:00 a.m.
Hotel at Old Town
Wichita, Kansas

1. Introduction and Opening Remarks

President: Pam Cannon called the meeting to order.

Attendance: Pam Cannon Kristen Jordan
 Gail Ogle Nick Callaghan
 Susan Schulte Kristen Jordan
 Cara Mays Chris Brown
 Eli Martinson

Absent: Lisa Olson

Also present for part of meeting: Meagan Duever and Jared Tremblay.

President Pam Cannon welcomed everyone and thanked them for making the trip. She apologized for the confusion with the meeting start time and said she was really excited for the Conference and thanked the members of Program Committee in attendance.

2. Approval of Minutes – Chris made a motion to approve the February 10, 2015. Gail seconded. Motion carried.

3. Treasurer’s Report – Pam gave report using account information that Lisa previously emailed to the Board. She reported that our balance in the checking account is \$31,055.52 and read the transactions on the account. Chris had a question concerning Wufoo and Kristen explained that it is a component of the website structure. Gail made a motion to approve the Treasurer’s Report. Eli seconded. Motion carried.

4. Past President’s Comments – No comment except hotel looks awesome so far.

5. President Elect’s Comments – No comment except she noted the email thread was extremely few and far between.

6. Director’s Comments

Chris Brown – No comment.

Nick Callaghan – His only item was he wants to do a mass mailer for the Conference but he will discuss that later in the meeting.

Eli Martinson – No comment.

Cara Mays – No comment.

7. Committee Reports

Awards – Lisa Olson, Chair: Lisa was absent but sent budget to Pam. Budget amount was \$335.00 for gifts and shipping.

Designations – Carol Klopfenstein, Chair: – Pam reported for Carol saying that December 2014 was last year that points could be earned for designations. Carol wants to set a deadline for turning in those points. Kristen suggested that June 30th might be a good date since she has been actively lapsing memberships that have been overdue for 18 months. Pam said they have also discussed other options that may be easier to track points. Kristen said she thought google docs and said to just let her know after she talks to designation committee. Carol also sent a budget request for \$571.00 for glass desk nameplates. Pros and cons of the personalized nameplates were discussed by the Board. It was suggested to maybe wait until July or August. Pam said she would share the Boards thoughts with Carol.

Education – Gail Ogle: Gail said she checked on ESRI doing a ParcelFabric class and that won't be happening due to the cost of the class. She said there will be a class this summer and is asking for a Budget of \$500.00. She discussed possibility of parcel fabric class. Some Board members questioned interest in parcel fabric. Chris suggested that maybe we wait until Conference schedule gets figured out then we will have a better idea of classes to have.

History - Judy Palenske: No Report.

Membership – Bj Wooding – No Report.

Nominations – Shonda Sauseda: No report. Pam said Shonda was going to attend but she wasn't sure what happened.

Legislation – Ed Crane: Pam reported that Ed sent an email saying he will keep us up to date on progress of Kansas One Map philosophy and will let us know if he hears back about something reaching commissioners.

Program – Eli Martinson, Chair– Eli gave the Board a copy of the Program Committee Budget request in the amount of \$21,040.00. He then explained the items on the budget in detail. Vendor packages and vendor night were discussed thoroughly. The Board is also touring the facilities for the Conference and suites today.

Publication – Dan Rose Chair & Cara Mays (newsletter) & Kristen Jordan (social media)– No Report.

8. Old Business

A. JOHN COWAN SCHOLARSHIP – Gail read the application she had received for the scholarship. The Board discussed the requirements for the scholarship and voiced opinions on awarding the scholarship. Nick made a motion to award the John Cowan Scholarship to Jairo Fernandez-Solis. Cara seconded. Motion carried. Gail will notify the scholarship awardee.

B. PYTHON CLASS and KRWA – Kristen suggested that we table this indefinitely and explained her position. The Board discussed pros and cons of doing class then Kristen made a motion to not move further on KAM/QGIS class. Gail seconded. Motion carried.

9. New Business

- A. BUDGETS** – Pam said she put together an Executive Board budget in the amount of \$11,580.00. Some of the items she budgeted for are also included in program committee's budget so she is sure we won't use all of it. Eli then made a motion to approve all Budgets that were presented totaling \$34,026.00. They are as follows: Program \$21,040.00, Executive Board \$11,580.00, Awards, \$335.00, Designations \$571.00 and Education \$500.00. Nick seconded. Motion carried.
- B. SOP CHANGES** – Susan discussed updating the SOP. She said there was a lot of time that went into creating this reference and she would like to update it with all the changes that have been made including unrealistic "due dates". After some discussion it was decided to have all Board members check their own tasks and review the SOP then Kristen said she could load it in google docs and everyone can make changes.
- C. KAM 2016 LOCATION** – Kristen said she previously sent out information to the Board about the locations and discounts offered. She asked for feedback on the properties and Board members voiced their opinions. The Board agreed that booking for two years would be good if there was enough benefit. Other locations were discussed. Kristen said she would check with Jamie and see what could be worked out with some of them.
- D. PARCEL MAPPING** – Pam said that Roy Baker told her there were 10 counties that don't have parcel mapping completed and he thought that KAM has a lot of knowledge and might be able to help others. The process involved could be like a map-a-thon where KAM members could map them. Board members discussed all aspects of this and potential pitfalls. Nick made a valid point about completing the data and then who is going to maintain the data. Chris expressed his thoughts, from an organizational point, on competing with vendors. After many ideas and thoughts were tossed around, Gail recommended that if we do this then we need to require a county to identify the maintainer of the data before it is mapped. Pam said after this discussion, that maybe we should use the Appraisers list serve to offer to volunteer time. Several members of the Board said they just really don't want to damage partnerships with vendors.
- E. Geospatial Data Act of 2015** – Kristen discussed an email that she had received and forwarded to the Board concerning the Geospatial Data Act of 2015. They are asking anyone that wants to submit a letter in support of this Act to Senator Jerry Moran who is on the committee. The Board discussed this briefly then Kristen made a motion to submit a letter, on behalf of KAM, in support of the Geospatial Data Act of 2015. Eli seconded. Motion carried.
- F. Missouri Member Swap** – Pam announced that she had a save the date for the MMA conference. Nick added that he would like to look in to doing a member swap with Nebraska and Iowa. Gail added that it can be any member; they don't have to be on the Board.
- G. Mass Mailer** – Nick said he would like to promote new memberships with something like a mass mailer. He would like to see it reach Appraisers, Emergency Managers, colleges etc. to promote the KAM Conference. Various target audiences and methods

to reach out were discussed. Gail and Nick shared how other state conferences handle students in order to get more to attend. Gail suggested KAM add a marketing committee. She also suggested we get the course schedule done and get it to Nick so he can design mailer with the knowledge of what will be offered. Eli told the Board the Keynote speaker(s) this year is going to be talking about changes in the industry over the last 30 years.

H. Valtus Maps – Pam explained that Roy Baker had contacted Kristen on getting the Valtus maps in Orion. Kristen explained why maps don't work in Orion and all other issues concerning licensing and server space at DASC. Funding is the issue for DASC.

10. Next Meeting – The next meeting date for the Board is Tuesday June 30, 2015 @ 11:00 a.m. at the EOC in Salina. DELETED SENTENCE...eli will contact Jamie

11. Adjourn – Chris made a motion to adjourn. Gail seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
May 4, 2015

Kristen sent an email to inform the Board that Wild Apricot prices are going up. The present price is \$540.00/yr. and that it's increasing to \$756.00/yr. She explained that if we pay for two years up front during their "grace period" we can pay both years at the current price. She added that a major perk was a change in our online storage capability. She also explained changes to the number of administrators. Nick made a motion to pay \$1,080.00 for two years. Susan seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
May 6 - 12, 2015

Pam forwarded an email she received from Nate Hinkel saying they would like to involve KAM at the Kansas Unmanned Aerial Systems (UAS) Summit on June 5th at Kansas State University at Salina. They are requesting a KAM representative sit on the panel to add to their discussions on research, survey and mapping at the (UAS) Summit. Kristen, Nick and Chris all said they could attend. Discussion was had and a brief contest was held then the board agreed to have Chris attend representing KAM.

Kansas Association of Mappers
Executive Board EMAIL
May 15, 2015

Lisa sent an email to Board concerning the trademark and the expiration date. She said she would get on it right away. Eli commented that maybe this would be a good time to change KAM name. Nick suggested a name and acronym. Cara asked what is involved to officially change the KAM organization name. After these emails no further action was taken.

Kansas Association of Mappers
Executive Board EMAIL
May 18, 2015

Susan sent an email to the Board saying that during conversation with Lisa it was learned that she will be unable to attend the next meeting and asked if we wanted to reschedule the meeting. Several emails were sent in discussion and the meeting date was finally changed to June 22, 2015, @11:00 a.m. Pam confirmed the meeting location was available.

Kansas Association of Mappers
Executive Board EMAIL
May 21, 2015

Kristen sent the Board an email concerning the 2016 site selection. Several Board members responded to her email, supporting her decision.

Kansas Association of Mappers
Executive Board EMAIL
June 16, 2015

Susan sent an email out to Board requesting agenda items. Several Board members replied with items to be added and provided information to all members.

Kansas Association of Mappers
Executive Board Meeting
June 26, 2015 @11:00 a.m.
E.O.C.
Salina, Kansas

1. Introduction and Opening Remarks

President: Pam Cannon called the meeting to order.

Attendance: Pam Cannon Kristen Jordan-Koenig
 Gail Ogle Lisa Olson
 Susan Schulte Chris Brown
 Nick Callaghan Eli Martinson
 Cara Mays

President Pam Cannon welcomed everyone and thanked them for making the trip. She added that she was “feeling like there is something she should be doing but she is not” because everything is going so well.

2. Approval of Minutes – Chris made a motion to approve the April 29, 2015 – June 16, 2015. Gail seconded. Motion carried.

3. Treasurer’s Report – Lisa reported that our balance in the checking account is \$27,389.24. She said there is only one big check paid to CMP that hasn’t cleared yet. The Board discussed some of the conference fees that have already been paid. Kristen made a motion to approve the Treasurer’s Report. Nick seconded. Motion carried.

4. Past President’s Comments – No comment.

5. President Elect’s Comments – Kristen said the 2016 hotel contract has been signed and she is waiting on signed contract from Jamie. She said they have ballpark dates on 2017 and added the savings on the 2 year contract is \$1,500 - \$2,000 per year. She then discussed lapsing and archiving memberships that are unpaid or have been inactive for more than 18 months, effective June 30th. Kristen also said that there has been a better response to the e-newsletter at least there has been more people opening it.

6. Director’s Comments

Chris Brown – No comment.

Nick Callaghan – No comment.

Eli Martinson – No comment.

Cara Mays –No comment.

7. Committee Reports

Awards – Lisa Olson, Chair: Lisa had a wooden map award that Lee Allen makes to show the Board. Lee asked Lisa to consider it for the awards given at Conference. The Board discussed their opinions and expressed that they liked the award but also liked the awards that are currently used. Pam suggested possibly purchasing Lee's to give to the speakers. Lisa said if we hadn't already decided on the map gallery gift for this year it would be great for that. The Board agreed that it would be great for speaker gifts this year or map gallery.

Designations – Carol Klopfenstein, Chair: – Pam reported for Carol saying that she has not purchased anything yet. She told the Board that everyone with a designation that didn't get their points will lose their designation and all points will reset to zero to start the new cycle. Kristen asked Pam to get her a list.

Education – Gail Ogle: Gail said there wasn't anything to report on except that she hasn't had a chance to put any class together for the summer. She did ask about the John Cowan Scholarship awardee and ask if he returned the signed documents. Kristen will check the mail and let Gail know.

History - Judy Palenske: No Report.

Membership – Bj Wooding – No Report.

Nominations – Shonda Sauseda: No report. Pam did ask when nominations should be opened. Kristen and Nick looked at SOP and reported it could be opened now.

Legislation – Ed Crane: Pam read email from Ed saying he thought that the next KAM newsletter maybe could do legislative report in the form of a map showing the impacts of whatever the legislature decided to do. This could be "something that's obvious, not up for debate, just a chance to show it on a map".

Program – Eli Martinson, Chair– Eli said he had two things to talk about with the Board, registration fees and vendors. Eli said he'd like to open registration July 1, 2015 and keep them the same as they were last year. The Board agreed with fees and registration timeline. Lisa asked about the number of vendors allowed and the various vendor levels. After being discussed thoroughly by the Board, Pam wrapped it up saying that "additional people at vendor tables be given member level registration to help them out". The Board agreed. Eli updated the Board saying there will be two keynote speakers, food choices have been decided and they are working on games for vendor night. Chris asked about the exhibit at Exploration Place and Eli told the Board there are numerous options and gave details on a few.

Publication – Dan Rose Chair & Cara Mays (newsletter) & Kristen Jordan-Koenig (social media)– No Report.

8. Old Business

A. SOP UPDATES – Kristen said she has updates to do to synchronize dates. She said she will send that to the Board and approve that by email.

9. New Business

A. CLEAN UP PAST DUE ACCOUNTS – Lisa discussed cleaning up past due accounts. Kristen and Lisa discussed with the Board what had been done with past due accounts and what to do with others that still exist. Pam said that 18 months past due needs deleted but carry information so if they sign up for anything we can collect the money owed. It was decided to send email to reminder of past due accounts.

B. INSURANCE RENEWAL WITH CINCINNATI INSURANCE COMPANY –

Pam wanted an opinion about paying or soliciting for new insurance. The Board briefly discussed this then Kristen made a motion to pay. Cara seconded. Motion carried.

C. TRADEMARK AND KAM NAME CHANGE –

Nick asked about changing KAM trademark and KAM name change that had been brought up previously. Eli said he thought the last email was to keep as it is but heavily publicize it as GIS also. Pam said she sent email to publication chair about name change but doesn't know what happened to it. Board members discussed in detail ways KAM could make itself more to include GIS and all users of GIS. Gail said she would like to see how the membership feels about a name change. She added that we need to know what we want with discussion here and then take it to the body with very clear goals. Discussion followed concerning name change pros/cons. Gail suggested creating a marketing committee and revamp to the program committee so they don't have to do everything. Nick said he wants to re-energize the KAM Conference and Association and discussion followed. Gail suggested the first step is to revamp Publication Committee and create a Marketing Committee and then set goals of what we want. Some ideas included using Chase for graphic design and Nick and Eileen would be good candidates for marketing KAM. Pam suggested adding responsibility to Publication Committee. Eli suggested we get specifics of new committee by next meeting. A very lengthy discussion about where KAM is going and where everyone wants it to go and the name being changed followed. Kristen said she would do a document stating changes to committees and email it to the Board.

D. UAS AND KAM – Chris discussed the Conference he attended and passed out information he had received. He then told Board about their interest in KAM and how they think we might benefit each other. The Board briefly gave opinions on the subject.

E. KAM CONFERENCE AND NUMBER OF VENDORS INCLUDED – Chris and Eli briefly discussed handling vendors for Conference again. Nick asked if we want to do a member swap or booth for Conference. Eli said other states just do member swap and then take booth.

10. Next Meeting – The next meeting date for the Board is Monday August 31, 2015 @11:00 a.m. at the EOC in Salina.

11. Adjourn – Kristen made a motion to adjourn. Chris seconded. Motion carried.

Kansas Association of Mappers

Executive Board EMAIL

June 25, 2015

Nick sent an email to the board after he received an email from a KAM member concerning the hotel price for KAM this year. After several emails between the Board and Jamie with CMP the issue was resolved and Jamie will be sending a rooming list in to the hotel for Board members rooms.

Kansas Association of Mappers
Executive Board EMAIL
June 30 - July 7, 2015

Kristen sent an email to Board concerning 2017 hotel contract dates. Due to Columbus Day some members of the Board asked the dates be changed due to being paid double time for holiday pay.

Kansas Association of Mappers
Executive Board EMAIL
July 15 - July 16, 2015

Kristen sent an email to Board concerning KSLs Conference dates for anyone that was interested in attending. Pam forwarded an email she received from the Cherokee County Appraiser about courses offered by Ken Wilkerson (GISEDGE). Pam thought it was something KAM members would like to be informed of. Board members asked questions then Kristen got announcement posted.

Kansas Association of Mappers
Executive Board EMAIL
July 22, 2015

Lisa forwarded an email she received from V-cube USA, Inc. and asked if anyone else had received it. Chris said he had received it some time back and responded 'cc'ing Eli in the response. After some discussion Eli suggested, we revisit it for next year unless we want to consider it as an add-on for this year. Pam said she received the email and expressed her thinking that if the conference was made available for people to "not attend", why would they attend? She also noted that affordability could be another issue. Kristen explained to the Board her thoughts on the email.

Kansas Association of Mappers
Executive Board EMAIL
July 23 - August 3, 2015

Kristen sent an email out saying she received the signed JMC document and asked to whom it needed to be forwarded. Susan suggested Gail, Pam and Lisa should all receive a copy. Then some of us discussed that changes needed to be made to the requirements for payment. Those of us involved in the conversation agreed to send payment for scholarship this year but continue the discussion at next meeting. Susan realized on August 3rd that, erroneously, not all KAM Board members were being included in the emails concerning the scholarship so she forwarded the email chain to all KAM Board members.

Kansas Association of Mappers
Executive Board EMAIL
July 31, 2015

Chris forwarded an email he received from Joel Anderson concerning his previous correspondence. Pam said this is in “the capable hands of our program committee”. She added that it could be an interesting topic to some people but was unsure if it was something they would ever use. Pam and Lisa didn’t recall receiving the slides so Chris sent it again.

Pam forwarded an email from Valeri Peltier, Executive Director, KS Land Surveyors (KSLS) Conference. She said Lynn Engle, a KSLS member, had been in touch with someone from KAM and discussed reciprocating vendor space so she was following up. Pam wasn’t sure about timing but suggested it might be able to wait until their next meeting.

Kansas Association of Mappers
Executive Board EMAIL
August 5 - 7, 2015

Gail sent email asking if Board wanted to wear shirts purchased last year and if so, Chris and Eli would need to purchase one. After several emails it was decided not to wear the shirts.

Eli also sent email regarding hospitality room. Pam said Jamie already had room taken care of.

Kansas Association of Mappers
Executive Board EMAIL
August 14 - 17, 2015

Lisa sent an email concerning purchasing new QuickBooks. The version she has is no longer supported and she is unable to load it on the new computer she is getting. Susan made a motion to allow Lisa to purchase QuickBooks 2015. Kristen seconded. Motion carried.

Kristen sent email to add discussion about a vendor swap with the KSLS Conference to the agenda for our next Board meeting. She added that she called Valeri with KSLS about classes and vendor swap after receiving an email requesting a phone call. Pam said she thought she had already forwarded the information she received from Valeri to the Board concerning the conference to add to the agenda. She added an update from the Program Committee to the agenda also.

Kansas Association of Mappers
Executive Board EMAIL
August 19 - 20, 2015

Nick sent an email concerning MidAmerica GIS Consortium funding the KAM Conference in the amount of \$250.00. Kristen created an invoice for and mailed it to Steve Marsh and asked Amber Reynolds to let her know if he doesn't receive it.

Kansas Association of Mappers
Executive Board Meeting
August 31, 2015 @11:00 a.m.
E.O.C.
Salina, Kansas

1. Introduction and Opening Remarks

President: Pam Cannon called the meeting to order.

Attendance: Pam Cannon Kristen Jordan-Koenig
 Gail Ogle Lisa Olson
 Susan Schulte Chris Brown
 Nick Callaghan Eli Martinson
 Cara Mays

President Pam Cannon welcomed everyone and thanked them for making the trip. She added that she appreciated the turnout that we've had at meetings this year.

2. Approval of Minutes – Chris made a motion to approve the June 26, 2015 – August 20, 2015. Gail seconded. Motion carried.

3. Treasurer's Report – Lisa reported that our balance in the checking account is \$24,810.33. The Board discussed Conference registrations that have paid and outstanding Conference items that need to be paid. Kristen made a motion to approve the Treasurer's Report. Chris seconded. Motion carried.

4. Past President's Comments – No comment.

5. President Elect's Comments – No comment.

6. Director's Comments

Chris Brown – No comment.

Nick Callaghan – No comment.

Eli Martinson – No comment.

Cara Mays – No comment.

7. Committee Reports

Awards – Lisa Olson, Chair: Lisa asked if we announced nominating people for awards. Kristen said she had started an email to ask for nominations. Pam asked if Kristen would send out the email as soon as possible. The Board decided to set September 11, 2015 as the deadline for nominations so we there would be time to order personalized awards.

Designations – Carol Klopfenstein, Chair: – Pam reported that designations were cleared for those that didn't get their required points. She added that a new 5-year cycle started January 1, 2015 and those points can be entered in the spreadsheet on the website.

Education – Gail Ogle: Gail said there wasn't anything to report.

History - Judy Palenske: No Report.

Membership – Bj Wooding – Pam said she received an e-mail from Bj reporting there are 20 new members reported on the website. She went on to say that if the website says they haven't paid she hasn't sent them a new member packet. She said she sent an email to Kristen and ask her to check to see if there are some that have paid but it don't show. She also said she is going to contact the colleges like she did last year to try to get them to attend. She noted that 4 of the 20 registered were college students.

Nominations – Shonda Sauseda: Shonda sent an email that informed the Board of the nominations she received. She also said Jamie needs to know if we are going to do Bios in the program or do signage. A variety of other ideas were also discussed. Pam said she remembered once doing voting when ballots were handed out and then picked up at end of meal. Again, the Board discussed many options.

Legislation – Ed Crane: No Report.

Program – Eli Martinson, Chair– Eli reported they still need people to present. He asked for ideas or contacts. Kristen said to count on DASC for one. She continued saying she would tell Eileen she needs to do one session. Board members gave suggestions and shared ideas.

Publication – Dan Rose Chair & Cara Mays (newsletter) & Kristen Jordan-Koenig (social media) – No Report from Dan but Kristen said they will have an e-newsletter. She also said the e-newsletter is working out very nicely.

8. Old Business

- A. SOP UPDATES** – Kristen said she has updates done and it was sent out. However, the majority of Board either hadn't taken or had the time to review it yet.
- B. PROGRAM COMMITTEE UPDATE** - Registration numbers for the Conference was discussed. Eli then relayed a lot of information about the Conference program details. Eli also reported that we need to have 80% of rooms filled and the Program Budget is right on track. Pam reported that with contract there are 6 upgrades and one comp room which will be Jamie's. She said she will draw names out of a hat to determine who receives the upgrades.

9. New Business

- A. USE OF CMP** - Gail said we need to make sure the incoming Board and Program Committee Chair are familiar with CMP/Jamie and all of her uses. She added that the CMP Contract expires at the end of December and we either need to take full advantage of the services we are paying for or we need to cut services we aren't using.
- B. IAAO WORKSHOP's** – Pam began discussion on IAAO workshop information she previously sent to the Board in an email. After a lot of discussion concerning the details and costs associated with this workshop Gail made a motion that we not do the IAAO workshop. Lisa seconded. Motion Carried.

- C. JOHN COWAN MEMORIAL SCHOLARSHIP CHANGES** – The Board discussed possibly needing proof that student loans are being paid if a graduate or if still a student then we would need proof of enrollment. Gail asked if we could award the check at the Conference. After discussing it, the Board decided to leave awarding the check as it is and require proof of enrollment or loan before check is issued. Gail will make changes to scholarship. Kristen told Gail to let her know when changes finished and she would make changes on web-site.
- D. KSLs BOOTH SWAP** – The Board discussed doing booth swap with KSLs for their conference. It is being held in El Dorado on September 22-24. Pam asked for feedback from the Board members that had attended previously in January. Lisa and Eli shared their experiences. Gail, Cara and Kristen all would be willing to man the booth. Kristen will make contact to work out details that way she can add them to our vendor list.
- E. TRADEMARK** – Lisa asked where we were at with the Name/Trademark changes. Eli said that we are going to discuss that at KAM Conference. Kristen said that the SOP changes had been and most of them were in the Committee responsibilities.

10. Next Meeting – The next meeting date for the Board is Monday October 5, 2015 @6:00 p.m. at the Hotel at Old Town in Wichita.

11. Adjourn – Eli made a motion to adjourn. Kristen seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
September 1, 2015

Lisa sent an email saying she transferred all the money from PayPal to the bank account this morning. She reported transferring \$5,186.79 and bringing the bank balance to \$29,997.12.

Kansas Association of Mappers
Executive Board EMAIL
September 2, 2015

Pam sent email to Board concerning rooms at the Conference. Some members had questions about their reservations and Jamie with CMP provided answers. Eli also updated everyone on the number of full conference reservations. He wasn't sure where we are the hotel reservations and room nights. Jamie replied saying we are still a little short before the last email blast but she is hoping the reservation information will help. She added that she has asked for an update.

Kansas Association of Mappers
Executive Board EMAIL
September 3, 2015

Kristen sent an email to Board saying KSLS won't be having a booth at our conference this year. She asked if she should register KAM for KSLS conference. She also wanted verified that KAM would be at their conference on Friday only because she received permission to attend on Friday. Some Board members discussed attending on Friday and decided we should still go so maintain their interest in KAM.

Kansas Association of Mappers
Executive Board EMAIL
September 8, 2015

Eli forwarded an email he received from Jamie concerning a vendor registration that Kristen had forwarded to her. Eli shared his opinion on the registration with the Board and the majority agreed with his idea for the vendor's registration. The majority of the Board replied to the email and agreed with Eli's opinion on the registration.

Kansas Association of Mappers
Executive Board EMAIL
September 9, 2015

Kristen sent an email concerning another vendor booth registration. Again, the majority of the Board was in agreement to extend the deadline.

Kansas Association of Mappers
Executive Board EMAIL
September 10, 2015

Jamie with CMP sent an email to the Board and Program Committee requesting assistance at the registration table. Several members volunteered and Jamie filled the time slots quickly with some to volunteers to spare.

Kansas Association of Mappers
Executive Board EMAIL
September 21 - 29, 2015

The Board exchanged a few emails wrapping up conference details, adding items to the agenda and discussing nomination protocol.

Kansas Association of Mappers
Executive Board Meeting
Monday October 5, 2015
Hotel at Old Town - Presidential Suite
Wichita, Kansas

1. Introduction and Opening Remarks

President: Pam Cannon called the meeting to order

| | | |
|-------------|---------------|-----------------------|
| Attendance: | Pam Cannon | Kristen Jordan-Koenig |
| | Gail Ogle | Susan Schulte |
| | Chris Brown | Nick Callaghan |
| | Eli Martinson | Cara Mays |

Absent: Lisa Olson

Also present: Jamie Schieber

President Pam Cannon welcomed everyone thanking them for making it a great year. She then gave everyone a gift of appreciation that she personally purchased.

2. Approval of Minutes – Chris made a motion to approve the August 31 – September 28, 2015 minutes as emailed. Eli seconded. Motion carried.

3. Treasurer’s Report – Pam gave the Treasurers report that Lisa had previously emailed to the Board. Gail moved to approve the report. Eli seconded. Motion carried.

4. Past President’s Comments – Gail thanked the Board and said, “It’s been quite an adventure and honor”. She said if she didn’t continue on the Board that she knew she was leaving it in very capable hands.

5. President Elect’s Comments – Kristen didn’t have a comment except that whichever of the presidential candidates didn’t get elected she wanted to have as Chair the “Outreach Committee”.

6. Director’s Comments

Chris Brown – No comment.

Nick Callaghan – No comment.

Eli Martinson – No comment.

Cara Mays –No comment.

7. Committee Reports

Awards – Lisa Olson, Chair: Susan said she has awards and will send winning nominations to Jamie to print for Pam tomorrow.

Designations – Carol Klopfenstein, Chair: – Pam reported that Carol has four people that will receive a votive. She also said there was one scheduled to test today but was

unable to make it. She also told Board that everyone that didn't have points lost their designation.

Education – Gail Ogle, Chair: No Report.

History - Judy Palenske, Chair: No Report.

Membership – Bj Wooding, Chair– Pam said she spoke with Bj and reported that there were a few new members. Jamie said she thought that number to be 13.

Nominations – Shonda Sauseda, Chair: Pam explained how she hoped the voting would be handled. She wanted ballots handed out to paid members on Wednesday prior to the unconference, have everyone vote and then pick up the ballots immediately. She hoped the voter turnout would be better that way. Details were discussed and worked out.

Legislation – Ed Crane, Chair: Pam read an email from Ed briefly discussing how NG 911 is progressing.

Program – Eli Martinson, Chair– Eli asked how the Board wanted to handle unpaid registrations. After discussion he said he give a list to Jamie so members could be reminded. Kristen asked if a member that was in a car accident and unable to attend could get a refund. The Board agreed to a full refund. Eli discussed shirts and Jamie told Board there were a limited number of programs. Kristen said she had the KAM Booth and the table cover could be used at the registration desk.

Publication – Dan Rose Chair & Cara Mays (newsletter) & Kristen Jordan- Koenig (social media) – Kristen said they “made a newsletter”.

8. Old Business

- A. **SOP** – Kristen said the Board needs to read updates to the SOP. Gail asked for a comparison of the old SOP so changes could be seen. Kristen said she'd try to get that done. Pam promised that at the December meeting it would be done or we would stay and read it together.
- B. **CONFERENCE LOOSE ENDS** – Due to Lisa's absence and Chris not making reservation soon enough there is a \$99.00 room rate not being used. It was decided by the Board to do a number drawing and award it to the Conference registrant staying at the hotel. Three numbers were then drawn to ensure one of them would be staying at the hotel.

9. New Business --NONE

10. Next Meeting – The next meeting date for the Board is at KAM Business meeting at the Hotel at Old Town on October 6, 2015.

11. Adjourn – Prior to adjourning Pam went through entire conference schedule and showed the Board the speaker gifts she purchased. Some Board members expressed that they liked her choice of gifts. Gail made a motion to adjourn the meeting. Susan seconded. Motion carried.

Kansas Association of Mappers
Opening General Session
Tuesday October 6, 2015
Hotel at Old Town
Wichita, Kansas

President Pam Cannon opened the 30th Annual KAM Conference and called the business meeting to order. She thanked the Program Committee and then gave a brief history of her personal growth in KAM. She noted changes in the 16 years she has been involved with KAM both in Vendors and Courses. She wrapped up saying that over the years KAM has and hopefully will always offer history, experience and knowledge.

Pam then introduced Keynote Speaker Tim Hensley. Tim entertained the audience with many examples and stories of his history in KAM.

Pam then explained told everyone that the YAPP APP was being used again this year and provided information on errors in the APP. She introduced the current Board, and then moved on the announcements telling where the new members and past-presidents reception and the hospitality room would be located. She said the social is scheduled for tomorrow at Exploration Place and there will be food and drinks. A shuttle will be running to provide transportation to and from the location.

She thanked vendors and acknowledged their contribution to the KAM Conference.

Pam then read one of the nominations received for each of the awards and announced the winner. She noted there weren't any nominations for the Most Prestigious Cartographer/GIS Professional.

First award was for Outstanding Mapping Project and that award was presented to Jerred Schmidt, City of Winfield, for his Cemetery Management System map.

The Second award for Most Valuable Member and was presented to Kristen Jordan-Koenig, DASC.

The Final award for George Donatello Lifetime Achievement was awarded to Eileen Battles, Project Manager at DASC.

The John Cowan Scholarship was awarded to Jairo Fernandez-Solis from Kansas City, KS.

Pam then told the KAM members of the Board Nominations that had been received:

For President Elect-- Nick Callaghan
Cara Mays

Pam called for nominations from the floor for the Board position of President-Elect. David Sterns nominated Dan Rose as President-Elect and read a note from Dan accepting the nomination and noting his qualifications. Bj Wooding moved nominations cease. Jay Guarneri seconded. Motion carried.

For Secretary----- Susan Schulte

Pam called for nominations from the floor for the Board position of Secretary. None received. Chris moved nominations cease. Judy Palenske seconded. Motion carried.

For Treasurer -----Lisa Olson, was previously nominated but due to moving out of state wouldn't be able to fulfil duties.

Pam called for nominations from the floor for the Board position of Treasurer. Kristen Jordan-Koenig nominated Jared Tremblay. Becky Bartley moved nominations cease. Chris Brown seconded. Motion carried

For Director ----- Lee Allen
Kyle Nelson
Gail Ogle
Bj Wooding

Pam called for nominations from the floor for the Board position of Director. Diane McCain nominated Becky Bartley. Lee Allen nominated Drew Bean. Eli Martinson nominated Jay Guarneri. Connie Lawrence made a motion nominations cease. Cindy McGill seconded. Motion carried.

Pam then read and recognized the KM's, PKM's and KGISD's by having them stand and receive applause. She explained the points had be removed and told everyone they could start submitting points. She told everyone there was a tracker on back of program if they got one. If not, there were copies made at the registration desk to keep track.

Bj Wooding then introduced new members, said there were 28 new members this year and encouraged them to attend the Past-President/New member reception scheduled for tonight.

Pam adjourned the meeting to reconvene on Thursday October 8, 2015

Kansas Association of Mappers
Closing General Session
Thursday October 8, 2015
Hotel at Old Town
Wichita, Kansas

Pam reopened and called the meeting to order. She said she hoped everyone enjoyed the conference. She asked that everyone give the program committee a hand and then she recognized Dan Rose for staying and cleaning up the hospitality room last night. She encouraged everyone to sign up for a committee.

Pam then announced the two people that had earned their KM designation. Sharon Holt and Linda Seibert were introduced and received their designation and gift. After this announcement she reminded everyone to do their designation points online or give them to Carol Klopfenstein or herself.

Pam requested that those that didn't want their lanyards to leave them at the registration desk.

Pam and Eli Martinson then drew and announced the map gallery drawing winners. Erika Stanley and Jerred Schmidt were the lucky ones to be drawn for the \$50.00 gift cards.

Pam then thanked everyone for their nominations and for voting. She announced the newly elected Board members and the members still serving their term.

President.....Kristen Jordan-Koenig
President Elect.....Cara Mays
Past President.....Pam Cannon
Secretary.....Susan Schulte
Treasurer.....Jared Tremblay
Director.....Lee Allen
Director.....Chris Brown
Director.....Eli Martinson
Director.....Bj Wooding

Pam then swore in the new Board except Jared and he would be sworn in later by newly elected President Kristen Jordan-Koenig. After the new Board was sworn in, Pam passed the gavel to Kristen. Kristen announced that the Board would be having a brief meeting following the General Session at one of these tables.

Kristen then announced that the Conference site for next year would be the Sheraton in Manhattan Kansas. The dates it will be held is from October 4 – October 7. She explained that she is going to try to have a “mini-KAM” shortened by ½ to 1 day. But there will still be plenty of educational options.

Kristen then moved on to revamping committees and moving into a more modern format to transition into a new generation. She continued saying how KAM will work to preserve history and move into the future to better serve our members. This would involve reorganizing the

committees and their duties. She discussed possibly tweaking the name or changing the logo. She asked for input and suggested a subcommittee to restructure the committees in KAM. She wanted the subcommittee to consist of KAM members, half that have been around less than 5 years and half that have been around more than 5 years.

Kristen then addressed some rumors that she had heard.

The Final Drawing was then held for a \$200.00 Amazon gift card and the winner was Jean Edwards.

Kristen encouraged everyone to sign up for a committee. She then entertained a motion to adjourn. Judy Palenske moved to adjourn. Gail Ogle seconded. Motion carried.

Kansas Association of Mappers
Executive Board Meeting
Thursday October 8, 2015
After Conference - Hotel at Old Town
Wichita, Kansas

1. Introduction and Opening Remarks

President: Kristen Jordan-Koenig called the meeting to order.

| | |
|---------------|-------------|
| Pam Cannon | Cara Mays |
| Susan Schulte | Chris Brown |
| Eli Martinson | Bj Wooding |
| Lee Allen | |

Also present was Jamie Scheiber.

Lisa Olson, Outgoing-Treasurer and Jared Tremblay, not-yet sworn in Treasurer were absent.

3. President's Comments Kristen called the meeting to order and welcomed Cara, Lee and Bj to the Board.

4. Past President's Comments – Pam said a week ago couldn't wait for it to be over because she was stressed but the last couple of days she was like, "Wow! It's over."

5. President Elect's Comments – Cara said thank-you and she is excited and sees it as a learning experience.

6. Director's Comments

Lee Allen – Lee said thanks and happy to be here.

Chris Brown – Chris said he had received a lot of feedback from conference attendees.

Eli Martinson – Eli said he was feeling a lot like Pam eager for conference to be over and then "it's over".

Bj Wooding – Bj said she was glad to be back and ready to see what can get done.

8. Old Business

A. SOP update/review – Kristen said this is going to be tabled until the subcommittee is organized. She said she wanted it to be staffed by one person on the Board to be the liaison between the committee and Board. Cara volunteered to be that person.

B. Conference Comments – Chris said one complaint was that presenters need to be members. Several on the Board told him that wasn't true and gave examples of prior years when non-members presented. Kristen asked Chris to decipher the good and bad. Bj said the only thing she had was that on Monday for lunch she had no idea where to go. Lee said in general the conference food was good. Everyone thought

the venue was very nice. Jamie said Tuesday we had down time and we might need to tighten that up. Bj suggested maybe a roundtable discussion. Chris thought maybe we need to have a couple of ideas or questions for discussion thought of ahead of time. Lee suggested putting another session in. Kristen thought the lightening talks were really well received. Chris added that the vendors liked it. Eli said the session lightening talks didn't go so well. Chris then continued telling the Board feedback he had heard, saying people wanted "the cartographic and deed side of things". He said some also said not having those sessions made it more difficult to justify spending the money to come. Lee said the city/municipal presence was greater. Chris added that 85% of counties don't have servers and some attendees felt that everything was "like at that level or above". The Board discussed ideas and thoughts concerning these comments. Eli suggested maybe getting sessions set up sooner. Pam agreed saying some people decide whether to attend or not based on the sessions. Lee suggested tracks. Eli said they wanted to have sessions first and then place them in tracks. The Board decided they will wait and review these items when they receive the surveys.

9. New Business

- A. Jamie with CMP Introduction to new members** – Kristen noted that all new members present for the meeting had served with on the Board previously and already knew Jamie and her services. Lee told everyone involved with in planning conference and site selection, "good job". Kristen really enjoyed the vendor night. Everyone agreed it was nice to just relax and have no competition. Pam turned in bills and checks she had received to Kristen. Pam also told Kristen about the apple award in the boxes that could be used at the Manhattan conference. Jamie explained that the site selection was the only thing that we would not use in the upcoming year contract. She said she didn't know if we planned to continue booking for 2 years, which is something we will need to decide. She continued explaining what CMP does. She asked Eli if there was anything that she could do or change or improve. Discussion followed then Jamie said she would be happy to make changes to her contract if the Board wanted.
- B. GIS Day at KU** – Kristen told the Board the GIS day at KU was on November 18th and she would like to have the booth again. The Board agreed to have the KAM booth at KU. Bj said she hadn't heard of any others like WSU, FORT HAYS or KSU are having a GIS day. Kristen explained the Boards previous discussions as to the new KAM members and about branching out in 2016. The Board recognized that WSU had a large showing at the conference this year.
- C. KAC Affiliation**—Chris asked about the affiliation with KAC. He explained that he had heard several people talking about it. Cara said there was discussion at the round table talks about it. Board then discussed it further in detail. Kristen asked if KAC had approached KAM formally and Susan said she thought they had approached Sherry Massey about it. The Board will wait for more information.

10. Next Meeting – Kristen said she plans to have two conference call meetings and one in person meeting per quarter. The next meeting date for the Board is a conference call on Tuesday November 17, 2015 @9:00a.m.

11. Adjourn – Lee made a motion to adjourn. Bj seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
October 13, 2015

Kristen sent an email to the Board asking everyone to do a survey to determine KAM Booth vendor gift for KSLs conference. Kristen emailed the results of the survey then Eli suggested a gift card and a year membership to KAM even though it wasn't one of the options. Lee made a motion to give a free membership and a \$50.00 gift card. Email and KAM Forum on website conversations occurred and some expressed their concern for the amount of the gift card. Eli seconded the motion. Kristen noted the motion and second on the floor and asked for everyone to respond. By majority, motion carried.

Pam added, and Susan agreed, that she likes the idea of using the Board Forum to keep the conversation together. Then the discussions could be deleted after minutes are approved. It would be much more convenient than trying to read different e-mails.

Kansas Association of Mappers
Executive Board EMAIL
October 23, 2015

Kristen sent an email to the Board giving them the connection information for the next board meeting conference call.

Kansas Association of Mappers
Executive Board EMAIL
November 12-13, 2015

Susan sent an email to the Board with a call for agenda items. Kristen replied to email with the documents for the next board meeting conference call including inventory list, conference survey and CMP contract options. Several Board members also responded with additions to the agenda. Bj suggested we also include the committees in the inventory listing. Kristen agreed and will send information to committees to edit/add to list.

Kansas Association of Mappers
Executive Board Meeting
Tuesday, November 17, 2015
Conference Line/Call

1. Introduction and Opening Remarks

President: Kristen Jordan-Koenig called the meeting to order.

| | | |
|-------------|---------------|----------------|
| Attendance: | Pam Cannon | Cara Mays |
| | Susan Schulte | Jared Tremblay |
| | Lee Allen | Chris Brown |
| | Eli Martinson | Bj Wooding |

President Kristen welcomed everyone and said she hoped the conference line works out. She asked that everyone be honest with feedback on how this all works. She then reported that she has for reimbursement postage to mail items. She also explained that software the Treasurer had to be ‘donated’ to the City of Manhattan because it is a requirement they have for all software used. It will be given back to KAM when it is no longer needed by Jared.

2. Approval of Minutes – Lee made a motion to approve the October 5 – October 23, 2015 minutes as emailed with correction to Jared’s name misspelling. Bj seconded. Motion carried.

3. Treasurer’s Report – Jared gave the Treasurers report that had been sent to all Board members previously. He said they got new card and set up the account. Adding they tried to get credit card but didn’t qualify. Kristen added that she didn’t get her card. Chris asked if there was any idea of conference expenses yet. Jared said he had just received some bills yesterday. Kristen suggested we put this on the agenda for December. Cara made a motion to approve the treasurer’s report. Chris seconded. Motion carried.

4. Past President’s Comments – Pam thanked the Board and then told Kristen several uses she had for the bank card and told her she “might want to get that card”.

5. President Elect’s Comments – Cara didn’t have a comment.

6. Director’s Comments

Chris Brown – No comment.

Eli Martinson – No comment.

Lee Allen – No comment.

Bj Wooding –No comment.

7. Committee Reports

Awards – Susan Schulte, Chair: No Report

Designations – Carol Klopfenstein, Chair: – Pam reported that some people had already turned in their points from the conference.

Education – Chris Brown, Chair: Chris said an email was sent previously and results show that KAM body wants to hold classes during the year. He told of call with others about GIS training and hopes to utilize KDOT. He said maybe send out a survey to see area of training interest and other information. Kristen said she leans toward google forms instead of survey monkey because we have access to everything behind the scenes.

History - Judy Palenske, Chair: No Report.

Membership – Pam Dunham, Chair– Kristen reported that Pam Dunham emailed her and she has received membership items from Bj. She also said she would be updating the membership map on the website.

Nominations – Shonda Sauseda, Chair: No Report.

Legislation – Lee Allen, Chair: Lee said he would just hit the high points. He started with announcing that Ken Nelson is the GIO for the state of Kansas. He also said the entire state would have LIDAR flown in 2016. He said that Kansas One Map is developing data requirements that will be coming in early 2016. He added that NAIP was flown in 2015 and is coming soon.

Program – Jared Tremblay, Chair– Eli said he received email form Jamie saying the transportation to the social had been reduced. He said they were meeting in December to get things started for next year.

Publication – Nick Callaghan, Chair & Eli Martinson & Cara Mays – Lee said he talked to Nick and he didn't realize that he was the chairman. Lee told him to see SOP. Kristen then asked Cara to assist on this committee.

8. Old Business

A. **SOP sub-committee** – Cara informed the Board who is on the subcommittee and that they are planning on starting after the holidays.

9. New Business

A. **Conference Surveys** – The Board discussed the survey results. One item was unfilled spaces of time between sessions and at Conference opening. Lee suggested a contingency plan in the event we have a large amount of time that needs to be filled in the future. Bj commented on the diversity of the group. Kristen suggested new to GIS and Programming classes. Jared and Eli explained the issues they had with tracks and diversity. Eli said they tried to determine if shorter sessions wouldn't help. Lee discussed basic classes like Reading Legal Descriptions and other PVD classes. He suggested that if we don't do tracks maybe we should try to have a couple of basic beginner classes. Chris then brought the subject of special diets up. He suggested offering an option for those people. Everyone agreed and said those special diet needs will have to be on the conference registration.

B. **CMP Contract** – Kristen explained Bj and Lee how we booked hotel for 2 years to save money. Jamie sent two versions of her contract, one with and one without the 2018 conference. Everyone agreed to leave 2018 Conference out this year. The Board agreed we need to have clearer communication of items and charges prior to incurring them. Pam brought it to our attention that Eli and Pam did the table at Pre-Conference classes. Some thought that since this conference is shorter she could be there at no additional cost. Lee asked if there were specifics to list and get back to her for a redo. He added he “would not agree to not renew her contract for at least another year”. Kristen agreed and added that we need to tighten contract to say exactly what we want and make sure to have the Boards approval before incurring

any additional charges. Lee suggested we might set a limit like \$50.00. Jared gave example of needing \$76.00 at Walmart. Lee said in previous years the Treasurer or President would go, make purchases and use their card. Kristen said she would put this topic on the forum and we could all have time to think and discuss it. Eli agreed that anything over and above should have prior approval. Lee asked if we want Jamie on line for the December meeting after we've hashed everything out so she would be able to answer any questions we might have prior to signing a contract.

- C. **KSLS Discussion** – Bj said they were there Thursday evening through Saturday morning. She said got set up but there was not much interaction from the members. She added, and Cara agreed, that the most interaction they had was from adjoining vendor booths. Bj added she only spoke with 5 or 6 members. Cara said there was another meeting in January. Bj said it was the bigger meeting and in the past we've had a vendor booth and classes aren't included with booth. The Board then discussed their membership and the qualifications to join. The Board agreed that we should put a brochure in their information in January but not have the KAM booth.
- D. **KAM Inventory** – Kristen said she put several items on google drive. She had previously sent a list of items in inventory to the Board to review. Everyone shared their ideas for purging the items. It was decided that if it could be sold, sell it. If something can't be sold, like the old booth, then Kristen suggested using the "refurbishing program" at KU. The Board agreed.
- E. **Google Forms vs WOOF OO** – Kristen asked about using google forms to replace WOOF OO. She pointed out the \$17.00/mo. or \$179.40/yr. fee. Lee said if we have to go back and recreate all the forms that it could get really costly. Bj added that with WOOF OO tracking forms is possible. Kristen said "okay keep WOOF OO".

- 10. Action Items -**
- * Everyone – participate on forum
 - * GIS Day KU – Kristen got Google forms set up if anyone interested in John Cowan Scholarship. Need to update the JC Scholarship.
 - * Jared & Eli – Update website passwords etc. Kristen will contact
 - * Cara – Monitor the KAM email.
 - * Jared – Task list for December – renewing KAM website.
 - * Eli – Website domain renewal – payment

11. Next Meeting – Next conference line/call meeting is December 8, 2015 @9:00 a.m.
Tentative meeting date is January 26, 2016 @ 11:00 a.m. at the Salina E.O.C.

12. Adjourn – Eli made a motion to adjourn the meeting. Chris seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL
October 23, 2015

Pam sent an email to the Board noting a change in the John Cowan Memorial Scholarship which would require proof of enrollment before it could be issued. Some Board members then gave their thoughts and ideas concerning proof of enrollment. After some discussion, it was summarized that proof of enrollment at some point during the school year be provided prior to being awarded the Scholarship.

Kansas Association of Mappers
Executive Board Meeting
Tuesday, December 8, 2015
Conference Line/Call

1. Introduction and Opening Remarks

President: Kristen Jordan-Koenig called the meeting to order.

Attendance: Pam Cannon Susan Schulte
 Jared Tremblay Lee Allen
 Chris Brown Eli Martinson
 Bj Wooding

Also present: Jamie Schieber, CMP

Absent: Cara Mays

President Kristen called the meeting to order and welcomed everyone. She said GIS Day at KU went well and said she used a form to collect email addresses. She continued saying that passwords had been changed. Kristen also noted that Cara is taking care of email and Eli is handling the website, GoDaddy and social media. She said she put the old booth on Craig's list but hasn't had any takers yet.

2. Approval of Minutes – The Board made corrections to the minutes Susan had previously emailed. Then Kristen asked for a motion to accept the minutes with changes. Eli made the motion and Bj seconded. Motion carried.

3. Treasurer's Report – Jared gave the Treasurers report that had been sent to all Board members previously. He reported a balance of \$43,508.44 but since then he paid Jamie with CMP and the conference center leaving a balance of \$23,616.51. Kristen said she had mailed some checks to him. Jared went on to say he would be finishing the logo, P.O. Box and the KAM Conference report. Bj said she would like to see a detailed report for the conference. Pam and Lee both agreed saying the more details the better. The Board explained the details they would like to see included in the report. Lee made a motion to approve the treasurer's report. Pam seconded. Motion carried.

4. Past President's Comments – No Comment.

5. President Elect's Comments – Cara absent.

6. Director's Comments

Lee Allen – No comment.

Chris Brown – No comment.

Eli Martinson – No comment.

Bj Wooding –No comment.

7. Committee Reports

Awards – Susan Schulte, Chair: No Report

Designations – Carol Klopfenstein, Chair: – Pam said some people are turning in points.

Education – Chris Brown, Chair: No Report.

History - Judy Palenske, Chair: No Report.

Membership – Pam Dunham, Chair: No Report.

Nominations – Shonda Sauseda, Chair: No Report.

Legislation – Lee Allen, Chair: No Report.

Program – Jared Tremblay, Chair:– No Report.

Publication – Nick Callaghan, Chair & Eli Martinson & Cara Mays – No Report

8. Old Business

A. **SOP sub-committee** – Kristen said that Cara told her she would be meeting in January with the revamped subcommittee. The Board then had some discussion as to the procedure to make changes.

B. **CMP Contract** - Jamie explained the expenses incurred at the conference that the Board had questioned. Kristen explained that the Board doesn't get details from expenses at the conference. She continued saying she, "would like to see the focus of the relationship with the Program Committee". Jamie explained that she would like to be more involved in the Conference Budget. Kristen agreed and said that was a good idea. Pam said that portion of her contract was removed in past years due to cost. Lee said it would be good to compare contracts year to year. The contract options were discussed thoroughly and it was decided to have Jamie also send a contract that includes the budgeting as an option for the Board to consider. Then the Board can use the Board Forum on the website to discuss options and opinions. Bj said we need to relay this information to Cara. After some discussion about Conference fees, Lee suggested we set the Conference fees before March 1st. It was suggested that we revisit the Conference fee issue at the February meeting.

9. New Business

No New Business

10. Action Items -

- * Kristen will send link to document for Memorial Scholarship. Kristen asked if we need to change "verbiage" in the application. Pam said the application is fine they just need to prove they are enrolled. Kristen asked Pam to look on the website and change it to what we are doing. Pam said she would email the Board with changes.
- * Chris – Pete Davis information and see if money is available.
- * Kristen – What does Jamie do?
- * Jared and Eli– Program Committee Calendar.
- * Eli – What has or should be done? What should be done in a perfect world?
- * Jared-PO Box and logo renewal.
- * Lee-Collaborate with PVD on classes maybe some sort of funding might be good. Lee thought maybe try to get or use their training materials. He suggested maybe Melissa would teach the class.

11. Next Meeting – Next meeting January 26, 2016 @ 11:00 a.m. at the Salina E.O.C.

12. Adjourn – Pam made a motion to adjourn the meeting. Eli seconded. Motion carried.

Kansas Association of Mappers
Executive Board EMAIL and KAM Board Forum
November 17 - December 30, 2015

Kristen started conversation on Forum concerning the CMP Contract. After a couple of members commented, she added the links to the CMP Contract options and said she thought that \$150.00 was a reasonable amount to have Jamie assist setting the Program Committee Budget and giving us guidelines for future reference. Lee and Susan both agreed. Susan followed up with a question concerning the amount the contract was reduced due to not assisting in locating the site for the 2017. Kristen replied that choosing the locations as a two year deal didn't affect her contract. Susan noted the areas that were removed from the CMP Contract this year due to the location choices already being made for 2017 and noted that she wanted to be a good steward of KAM dollars. Kristen then did the math using the CMP contract the Board had not chosen and relayed the difference this year would be \$432.00. Kristen added that would be roughly the amount to be added for next year. After hearing this information, Susan made a motion to approve the 2016 CMP Contract in the amount of \$8,658.00 which included assisting in the development of the KAM Conference Planning Committee Budget. Lee seconded. Motion carried.